Toyo University

2022

Application Guide for Admissions Offered to

International Applicants from Overseas
(for admission in April 2022)

The application procedures described in this Guide are for <u>international applicants who reside outside Japan.</u>
The information found in this Guide does not apply to those who reside in Japan at the time of the application or the time of the interview.
Note that all dates and times in this Guide are based on Japan time.

> Admission will be based on document screening, the results of other exams, and an interview if required.

This Application Guide describes all points pertaining to the admissions process, from application to enrollment.
Please read it thoroughly to ensure that you fully understand the required procedures.
Please note that any changes or revisions to the contents as well as details on any special measures executed in response to a major natural disaster or other event will be posted on Toyo University's admission website.

TOYO UNIVERSITY

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【Regarding handling of personal information】

Applicants' personal information including names, addresses, and other related forms that are contained in the application documents shall only be used for the purpose of 1) the application registration, 2) the entrance exams, 3) the announcement of the results, 4) the admission process, and 5) the pre-enrollment education, as well as for other tasks associated with these operations.
Toyo University outsources some of the above-mentioned operations.
The personal information mentioned above shall be provided to the designated business parties appointed by Toyo University.

> ⚠️ **Announcement of the special measures for 2022 admissions related to documents submission amid the novel coronavirus (COVID-19) pandemic.**

Special Measures for Applications

With the suspension or postponement of certification tests (e.g. external English language exams and the Examination for Japanese University Admission), special measures will be taken for the 2022 academic year in order to ensure that students can advance academically. The affected sections of this booklet are marked with the ⚠️ special measures tag.

Emergency Measures Associated with the Reissued State of Emergency Declaration

If there are changes to entrance examination schedules, screening methods, or other sections covered by this booklet due to the continued spread of COVID-19 and the renewed state of emergency declaration, the changes will be announced as they are decided on the Toyo University's admission website at https://www.toyo.ac.jp/nyushi/.

List of Faculties, Departments, and Campuses at the Time of 2022 Academic Year Enrollment

Faculty/Department (Course)	Campus
Faculty of Letters 　Department of Philosophy 　Department of Eastern Philosophy and Culture 　Department of Japanese Literature and Culture 　Department of English and American Literature 　Department of History 　Department of Education 　(Human Development Course) 　Department of Education (Primary Education Course) 　Department of International Culture and 　Communication Studies 　Department of Eastern Philosophy and Culture 　(Evening Course) 　Department of Japanese Literature and Culture 　(Evening Course) 　Department of Education (Evening Course) **Faculty of Economics** 　Department of Economics 　Department of International Economics 　Department of Policy Studies 　Department of Economics (Evening Course) **Faculty of Business Administration** 　Department of Business Administration 　Department of Marketing 　Department of Accounting and Finance 　Department of Business Administration 　(Evening Course) **Faculty of Law** 　Department of Law 　Department of Business Law 　Department of Law (Evening Course) **Faculty of Sociology** 　Department of Sociology 　Department of Global Diversity Studies 　Department of Social Welfare 　Department of Media and Communications 　Department of Social Psychology 　Department of Sociology (Evening Course) **Faculty of Global and Regional Studies** 　Department of Global Innovation Studies 　Department of Regional Development Studies 　(Regional Development Studies Course) 　Department of Regional Development Studies 　(Regional Studies Course) (Evening Course) **Faculty of International Tourism Management** 　Department of International Tourism Management	Hakusan Campus
Faculty of Information Networking for Innovation and Design 　Department of Information Networking for Innovation and Design **Faculty of Human Life Design** 　Department of Human Care and Support (Human Care and Support Course) 　Department of Human Care and Support (Social Work and Child Care Course) 　Department of Health Care and Sports 　Department of Human Environment Design	Akabanedai Campus
Faculty of Science and Engineering 　Department of Mechanical Engineering 　Department of Biomedical Engineering 　Department of Electrical, Electronic and 　Communications Engineering 　Department of Applied Chemistry 　Department of Civil and Environmental Engineering 　Department of Architecture **Faculty of Information Sciences and Arts** 　Department of Information Sciences and Arts	Kawagoe Campus
Faculty of Life Sciences 　Department of Life Sciences 　Department of Applied Biosciences **Faculty of Food and Nutritional Sciences** 　Department of Food and Life Sciences 　(Food Science Course) 　Department of Food and Life Sciences 　(Sports and Food Function Course) 　Department of Nutritional and Health Sciences	Itakura Campus

Campus Reorganization Associated with the Realignment and Relocation Beginning in 2022

Toyo University is planning to execute a realignment and relocation program between the 2022 and 2024 academic years.

Persons intending to apply for the entrance examination for the 2022 academic year (i.e., for enrollment in April 2022) in the faculties and departments (courses) listed below are urged to proceed after fully understanding that the campuses of those faculties and departments (courses) will change in the years specified in accordance with this realignment/relocation.

Details will be provided on Toyo University's official website and TOYOWebStyle (admission website) as they become available.

Campuses and years (applicable beginning with students enrolling in the 2022 academic year)

Faculty/Department (Course)	From April 2022	From April 2023	From April 2024	From April 2025
Faculty of Sociology (Daytime Courses) Department of Social Welfare	1st year (Hakusan)	2nd year (Akabanedai)	3rd year (Akabanedai)	4th year (Akabanedai)
Faculty of Food and Nutritional Sciences Department of Food and Life Sciences (Sports and Food Function Course)	1st year (Itakura)	2nd year (Itakura)	3rd year (Akabanedai)	4th year (Akabanedai)
Faculty of Food and Nutritional Sciences Department of Food and Life Sciences (Food Science Course)	1st year (Itakura)	2nd year (Itakura)	3rd year (Asaka)	4th year (Asaka)
Faculty of Food and Nutritional Sciences Department of Nutritional and Health Sciences	1st year (Itakura)	2nd year (Itakura)	3rd year (Asaka)	4th year (Asaka)
Faculty of Life Sciences Department of Life Sciences	1st year (Itakura)	2nd year (Itakura)	3rd year (Asaka)	4th year (Asaka)
Faculty of Life Sciences Department of Applied Biosciences	1st year (Itakura)	2nd year (Itakura)	3rd year (Asaka)	4th year (Asaka)
Faculty of Science and Engineering Department of Biomedical Engineering	1st year (Kawagoe)	2nd year (Kawagoe)	3rd year (Asaka)	4th year (Asaka)

*This plan is provisional and subject to change.

List of Faculties / Departments / Courses Accepting Applicants and Number of Openings

Entrance Examination Offered to International Applicants from Overseas (Type A)
Daytime Courses

Faculty	Department (Course)	Openings
Global and Regional Studies	Global Innovation Studies	30
	Regional Development Studies (Regional Development Studies)	19
Information Networking for Innovation and Design	Information Networking for Innovation and Design	5

Entrance Examination Offered to International Applicants from Overseas (Type B)
Daytime Courses

Faculty	Department (Course)	Openings
Economics	International Economics	20
Business Administration	Business Administration	16
	Marketing	5
	Accounting and Finance	11
Sociology	Sociology	8
	Global Diversity Studies	15
	Social Welfare	8
	Media and Communications	8
	Social Psychology	8
Global and Regional Studies	Regional Development Studies (Regional Development Studies)	19
International Tourism Management	International Tourism Management	20
Science and Engineering	Mechanical Engineering	A few
	Biomedical Engineering	A few
	Electrical, Electronic and Communications Engineering	A few
	Applied Chemistry	A few
	Civil and Environmental Engineering	A few
	Architecture	A few
Information Sciences and Arts	Information Sciences and Arts	A few
Life Sciences	Life Sciences	6
Food and Nutritional Sciences	Food and Life Sciences (Food Science)	A few
	Food and Life Sciences (Sports and Food Function)	A few

Third-Year Transfer *(Hennyugaku)*, Third-Year Transfer *(Tennyugaku)* ,
and Second-Year Transfer *(Tennyugaku)* Examinations Offered to Applicants from Overseas
Daytime Courses

Faculty	Department (Course)	Openings
Business Administration	Business Administration	A few
	Marketing	A few
	Accounting and Finance	A few
Global and Regional Studies	Global Innovation Studies	A few
	Regional Development Studies (Regional Development Studies)	A few

Second-Year Transfer *(Hennyugaku)* and Second-Year Transfer *(Tennyugaku)* Examinations Offered to Applicants from Overseas
Daytime Courses

Faculty	Department (Course)	Openings
Information Sciences and Arts	Information Sciences and Arts	A few

The number of openings includes other types of admissions offered to international students (excluding the Faculty of Information Networking for Innovation and Design, Faculty of Science and Engineering, Faculty of Information Sciences and Arts, and Faculty of Food and Nutritional Sciences).

The final number of successful applicants may fall below the number of openings due to the circumstances of applications, exam results, or other reasons.

1. Entrance Examination Offered to International Applicants from Overseas (Type A)

▌ Application Eligibility

Eligible applicants must satisfy all of the following requirements (1 to 4):

1. Applicant is a national of a country other than Japan.
2. Applicant satisfies at least one of the following requirements:
   ⑴ Applicant has completed coursework of 12 years in school education in a country other than Japan[1] (or is expected to complete such education by March 31, 2022).
   [If coursework is of fewer than 12 years, applicant must have completed a preparatory education curriculum or curriculum of a training facility that is recognized by the Ministry of Education, Culture, Sports, Science and Technology (or is expected to complete the said curriculum by March 31, 2022).]
   ⑵ Applicant has completed the curriculum of a school outside Japan[1] that is equivalent to a high school that meets certain requirements, such as having a curriculum of at least 11 years that is recognized by the Ministry of Education, Culture, Sports, Science and technology (or is expected to complete said curriculum by March 31, 2022).
   ⑶ Applicant holds international eligibility for admission to a university, such as an International Baccalaureate, Abitur, Baccalauréat, or GCEA Level.
   ⑷ Applicant has passed an equivalency examination of secondary education for 12 years, university entrance eligibility exam, or similar exam in a country outside Japan and also has been recognized by Toyo University as having academic ability at the same or higher level as a person who completed coursework of 12 years in school education based on an official certification issued by that country(Applicant must be the age of 18 by March 31, 2022).
   ⑸ Applicant possesses a qualification recognized by Toyo University as being equal to or exceeding the above mentioned eligibility criteria and will reach the age of 18 by March 31, 2022.
3. Applicant satisfies one of the following English proficiency requirements[2] or the equivalent.
   · TOEFL iBT® (including Home Edition)score of 79 or higher
   · IELTS™ score of 6.0 or higher
   · TOEIC® L&R score of 780 or higher
4. Applicant is seeking to enter Toyo University (desired department and course) as his / her first choice.

Applicants for the Faculty of Information Networking for Innovation and Design (INIAD)must satisfy the following requirements in addition to the above application eligibility conditions:
Applicants must take the preliminary aptitude screening exam administered by the INIAD Admissions Office and meet criteria established by the faculty.

About the preliminary aptitude screening exam

Beginning in the academic year of 2022, the faculty of INIAD is conducting a "preliminary aptitude screening exam" for the entrance exam. This exam is intended to ensure applicants' understanding of the faculty's admission policy and the actual aptitude for the INIAD educations and researches

Applicants who wish to take the INIAD entrance exam must register on the INIAD Admissions Office's website and complete an online "study" session and "exam" before applying.
Unlike conventional one-day exams, this screening exam allows applicants to assess their suitability for INIAD online over a period of time.

The study session and exam concern "programming and mathematics*."
*Applicants who submitted a SAT or ACT score report can substitute their report for the mathematics score.

How to take the preliminary aptitude screening exam are advised via INIAD Admissions Office's website (https://www.iniad.org/admissions-office/).

A "preliminary aptitude screening exam certificate" will be issued only to applicants who met INIAD's criteria. Make sure to present this certificate when you submit your application for the entrance exam.

For inquiries on the "preliminary aptitude screening exam," please contact:
Akabanedai Administration Office Email: admissions-office@iniad.org

(Note 1)
"Country other than Japan" refers to an address that is located outside of Japan. Applicants who are attending a school for foreigners, international school, or other such institution that is located within Japan do not have application eligibility even if they are enrolled in a curriculum of another country.

(Note 2)
A valid English proficiency requirement score must be one from a test taken on or after September 1, 2019.
Scores of TOEFL ITP®, IELTS™ (General Training Module), IELTS™ Indicator, and TOEIC® L&R-IP (Institutional Program) will not be accepted.

Schedule

Admissions Period	Application Period	Examinee Number Notification	Exam method notification (scheduled)	Exam Dates	Announcement of Results	Deadline for Admission Procedure
September	August 17 (Tue) to August 20 (Fri)	September 14 (Tue)	September 17 (Fri)	September 25 (Sat) or 27 (Mon)	October 1 (Fri)	October 15 (Fri)
November	October 1 (Fri) to October 4 (Mon)	November 5 (Fri)	November 12 (Fri)	November 20 (Sat) or 21 (Sun)	December 1 (Wed)	December 14 (Tue)

The Faculty of Information Networking for Innovation and Design will accept applications only for the November admissions period.
*Applicant must upload all required documents and pay the application fee by the application deadline.
*A connection test for the online interview will be conducted sometime between the scheduled date of the exam method notification and the day before the exam date.
*The interview will be held on one of the two dates listed under "Exam Dates. "The applicant cannot choose the exam date.
*There are no differences in admissions procedures between the September and November admissions periods.

【Faculty of Global and Regional Studies】
Selection for the Faculty of Global and Regional Studies will be conducted based on document screening (see Subjects [points available] on page below); however, an online interview will also be conducted if deemed necessary. The applicant will receive a notification concerning the online interview only if needed. The notification will be sent to the applicant's My Page (see "The Process from Application to Examination" on page 28) on the scheduled date of exam method notification mentioned above."
Note that the online interview will be conducted following the same schedule as that provided under the "Exam Dates."
 (Inquiries concerning whether an interview will be conducted will not be accepted.)

Subjects (Points Available)

Faculty		Department (Course)	Subjects (Points available)	
			Document screening	Interview (including oral exam)
Daytime courses	Global and Regional Studies	Global Innovation Studies	100	
		Regional Development Studies (Regional Development Studies)	100	
	Information Networking for Innovation and Design	Information Networking for Innovation and Design	100	100*

The interview will be conducted online via a web conferencing system.
*The oral exam will verify the applicant's understanding of items covered in the preliminary aptitude screening exam.

Application Documents

1. The applicant should upload his/her application documents to his/her personal applicant's web page called "My Page" after completing the online application procedure.
2. All uploaded documents must be prepared in Japanese, English, or Chinese. If the documents are in other languages, their original copies must be uploaded with an official translation prepared and certified by a public agency (e.g., an embassy, etc.), university , or high school. A translation by the applicant or a private company will not be accepted. If the translation extends over more than one page, all of the pages, as a general rule, must be stamped with certification seals. However,this does not apply when certified by an apostille.
3. Applicant should download prescribed forms from Toyo University's admission website. (https://www.toyo.ac.jp/nyushi/admission/admission-data/international-student/requirements-pre-arrival/)
4. Applicants are advised to allow plenty of time when gathering documents, as receiving requested items from various organizations may take time.
5. If there is anything in the applicant's uploaded application documents that must be verified or needs further authentication, Toyo University will contact the applicant via his/her registered email address. The university will not accept the application if the applicant does not respond, since his/her application eligibility or the content of application documents cannot be confirmed.
   Note that if the application is rejected due to the reason described above, the university will not accept a request for re-examination.
6. The original of each certificate must be submitted when completing the enrollment procedure.

1	ID photo	A photo file of the applicant with the specified size must be uploaded to applicant's My Page.
		● The photo must be taken within three months of the time of application. It must be a glossy color with a plain background that measures 4 cm (height) x 3 cm (width). It must show the applicant from the shoulders above. The applicant must be shown looking straight at the camera and cannot be wearing a cap or hat. (Any attire is acceptable.) Photos with a matte finish, black and white, and snapshots are not accepted. ● If the applicant typically wears eyeglasses, the eyeglasses should be worn in the photograph. * The uploaded photo will be used in the applicant's student ID after admission until graduation.
2	**Reason for Application** (prescribed form)	⑴ The form should be downloaded from Toyo University's admission website and filled out in English. ⑵ Applicant's name should be entered in the Name space as it appears in the Roman alphabet in the applicant's passport. ⑶ If the Reason for Application consists of more than one page, the pages should be combined into a single file for uploading. ⑷ The topics that must be addressed differ depending on the department. The form should be prepared in accordance with the following instructions: 【Department of Global Innovation Studies, Faculty of Global and Regional Studies】 ·The applicant will read "Instruction for Global Innovation Studies (GINOS) Application Essay" and write a passage that responds to the designated question. ·"Instruction for Global Innovation Studies (GINOS) Application Essay" can be downloaded from Toyo University's admission website.

· The Reason for Application should be prepared using the designated form (PDF file) on a PC. If the applicant is unable to use the software needed to edit a PDF file, the Reason for Application may be prepared using word processing software. However, in this case, the form must be prepared so that is identical to the designated PDF form. No format other than the above-mentioned formats will be accepted.

【Regional Development Studies Course, Department of Regional Development Studies, Faculty of Global and Regional Studies】
The applicant is asked to describe what he/she wants to study after entering his/her desired faculty and department (course). Also, the applicant is asked to watch the following online Web experience classes (A to D) available on the Toyo University's admission website.
(https://www.toyo.ac.jp/nyushi/admission/admission-data/international-student/requirements-pre-arrival/)
The applicant will choose one of these online Web experience classes and write a summary of it, which includes the following: 1) what sort of local community contribution activities the applicant would like to engage in, and 2) any other information the applicant would like to include about himself/herself.

— Web Experience Classes —
A) "Introduction to Community Development in Thailand"- Professor Kazuo Takahashi
B) "Sociology of Islam: Muslims in Japan"- Professor Susumu Nejima
C) "International Student Mobility"- Professor Shingo Ashizawa
D) "The Growing Dominican Republic and Stagnant Haiti: An Introduction to Comparative Growth Analysis"- Professor Yoshiaki Hisamatsu

【Department of Information Networking for Innovation and Design, Faculty of Information Networking for Innovation and Design】
· The applicant is asked to describe what he/she wants to study after entering his/her the faculty and department.
· Applicants must type it in the designated PDF form. If the applicant is unable to use the software needed to edit a PDF file, he/she may prepare "Reason for Application" using Microsoft Word®. In this case, the applicant must prepare the same form as the designated PDF form.

| 3 | **Certificate of graduation (or expected graduation) from a secondary education institution** (equivalent to a high school in Japan) | ⑴ The applicant is asked to upload a certificate that notes his/her enrollment date, graduation date, schooling years, and graduation eligibility. (Diploma is not acceptable)
⑵ As a special case that applies only when the applicant cannot receive the above-mentioned certificate due to unavoidable circumstances, such as the school from which he/she graduated cannot issue the certificate because it was closed or merged with another institution, the applicant may upload his/her diploma instead.
⑶ If the applicant took a uniform exam for admission to an institution of higher learning (e.g., university, etc.) in his/her country when graduating from his/her secondary education institution, the applicant should also upload a certificate stating that he/she passed the uniform exam. (The applicant's certificate of graduation [certificate of expected graduation] from the secondary education institution must also be submitted.)
⑷ When attaching a translation, the original document and the translation should be combined into a single file (PDF) for uploading. |
| 4 | **Academic transcript from a secondary education institution** (equivalent to a high school in Japan) | ⑴ The applicant is asked to upload a certificate that shows his/her grades for all of the years (year by year) that the applicant was enrolled in school. (If the applicant has attended more than one school, all schools' transcripts should be uploaded.) If the applicant is enrolled in a school at the time of application, he/she is asked to upload a certificate noting his/her grades up to the most recent term for which results can be issued. |

(2) As a special case that applies only when the applicant cannot get the above-mentioned certificate due to unavoidable circumstances, such as the school from which he/she graduated cannot issue the certificate because it was closed or merged with another institution, the original grade reports may be uploaded instead.

(3) If the applicant took a uniform exam for admission to an institution of higher learning (e.g., university, etc.) in his/her country when graduating from his/her secondary education institution, the applicant must also upload a copy of his/her academic transcript for the uniform exam. (The applicant must also upload his/her academic transcript from his/her secondary education institution.)

(4) If the applicant skipped a year and it is not noted on his/her academic transcript, the applicant must upload a document issued by his/her graduation school that certifies that the applicant skipped a year officially.

(5) If the applicant's academic transcript consists of more than one page or includes a translation, the pages should be combined into a single file (PDF) for uploading.

5	**Documents concerning English-language ability**	The applicant is asked to upload one of the following official certificates certifying that he/she satisfies the English proficiency requirement mentioned in the section on Application Eligibility. Only a certificate issued for a score from a test taken on or after September 1, 2019, will be considered valid. ① TOEFL iBT® (including Home Edition) Official Score Reports 　(Scores from ITP or other non-official scores will not be accepted.) ② TOEIC® L&R Official Score Certificate 　(Scores from Institutional Program or other non-official scores will not be accepted.) ③ IELTS™ (Academic Module) Test Report Form 　(Scores from IELTS™ Indicator and other non-official scores will not be accepted.) *When uploading TOEFL score document ①, both of the procedures described in (1) and (2) below should be followed. (1) The ETS document sending procedure should be followed to ensure that the score report arrives at Toyo by the final day of the application period. (Toyo University DI Code: 9867) (2) Applicant is asked to upload his/her examinee's copy of his/her score report via My Page. (If the applicant cannot upload his/her examinee's copy, he/she should submit a memo containing the following information from the time the applicant took the TOEFL® test. : (1) Appointment (Registration) Number (2) Test Date (3) Full Name in English as registered with TOEFL®) *If, due to unavoidable circumstances, the applicant cannot submit the official certificate for ② or ③ above by the deadline, the applicant may upload the examinee's results report with which he/she was provided. However, if the applicant is admitted to Toyo, the applicant will be asked to upload the official copy when completing the enrollment formalities. The applicant's acceptance or eligibility to enroll may be cancelled if the submitted certificate is found to contain falsehoods or if the applicant cannot submit the official certificate. *As a special case that applies only if the applicant cannot upload a certificate because, for example, he/she is a native or advanced speaker of English and has never acquired an English proficiency qualification, he/she may upload an "English-Language Ability Certificate" instead of one of the above-mentioned certificates. The applicant is asked to download the designated form from Toyo University's admission website, fill it in, and then upload it after having it certified (i.e., affixed with a school seal, etc.) by a public agency (e.g., an embassy, etc.), university, or high school. Note that certification by an individual, such as an advising teacher, or a document bearing a signature only will not be accepted. (If the applicant received a school education in English through the ordinary curriculum in Australia, Canada, Ireland, New Zealand, Singapore, the United Kingdom, or the United States of America during the past six years, this should be noted on the English-Language Ability Certificate. Anyone in a position of authority may prepare the certificate.) *Copies of online grade inquiry screens will not be accepted.

6	**Letter of recommendation**	⑴ The applicant is asked to upload a letter of recommendation written in English. ⑵ The applicant is asked to upload a letter issued by a high school or an institution of higher education, such as a university (The letter must bear an official seal or the institution's letterhead). *A letter from a language school will not be accepted. ⑶ There is no requirement for recommender's position. ⑷ The applicant is asked to upload a letter bearing the recommender's signature.
7	**Passport**	⑴ The applicant's passport must be valid at the time of application. (The applicant should allow plenty of time when applying for the passport, as the issuance process may take time in some countries and regions.) ⑵ The applicant is asked to upload a copy of his/her passport that shows his/her name, photo, date of birth, nationality, and other information in English that proves the applicant's identity. (The applicant should use the same name as it appears in his/her passport when registering his/her name at the time of application. At that time, the applicant's family name and given name should be entered in the order that they appear to the right of the applicant passport photo.)
8	**Preliminary aptitude screening exam certificate** (Applicants for the Faculty of Information Networking for Innovation and Design only)	The applicant is asked to upload the certificate, which will be issued after he/she passes the preliminary aptitude screening exam, from the INIAD Admissions Office's website.
9	**Certificate of completion** (or expected completion) **of a university preparatory course** (for applicable persons only)	If the applicant completed (or is expected to complete) a University Preparatory Course for Students with less than 12 Years of Education (authorized by the Japanese Ministry of Education, Culture, Sports, Science and Technology), he/she is asked to upload a certificate stating that he/she completed (or is expected to complete) this course.
10	**Copy of International Baccalaureate degree, Abitur qualification, certificate of Baccalauréat qualification, or GCE Advanced Level** (Optional)	If the applicant has an International Baccalaureate degree, Abitur qualification, Baccalauréat qualification or GCE Advanced Level, he/she is asked to upload a document that certifies this qualification.
11	**Certificate of Japanese language ability** (Optional)	The applicant is asked to upload his/her score certificate or score report for the Examination for Japanese University Admission for International Students (EJU) or his/her passing certificate for the Japanese Language Proficiency Test.
12	**SAT Online Score Report or ACT Student Report** (Optional) (Applicants for the Faculty of Information Networking for Innovation and Design only)	If the applicant is applying for the Faculty of Information Networking for Innovation and Design and took the SAT or ACT after September 1, 2019, he/she is asked to upload the appropriate document from the following: ⑴ SAT : Online Score Report ⑵ ACT : Student Report *There is no need to order the testing organization to send the score report directly to Toyo University. For inquiries concerning SAT and ACT score reports: Akabanedai Administration Office E-mail : admissions-office@iniad.org

2.Entrance Examination Offered to International Applicants from Overseas (Type B)

▌Application Eligibility

Eligible applicants must satisfy all of the following requirements (1 to 4) (However, applicants for the Faculty of Business Administration are not required to satisfy requirement 4):

1. Applicant is a national of a country other than Japan.
2. Applicant satisfies at least one of the following requirements:
   ⑴ Applicant has completed coursework of 12 years in school education in a country other than Japan[1] (or is expected to complete such education by March 31, 2022).
   [If coursework is of fewer than 12 years, applicant must have completed a preparatory education curriculum or curriculum of a training facility that is recognized by the Ministry of Education, Culture, Sports, Science and Technology (or is expected to complete the said curriculum by March 31, 2022).]
   ⑵ Applicant has completed the curriculum of a school outside Japan[1] that is equivalent to a high school that meets certain requirements, such as having a curriculum of at least 11 years that is recognized by the Ministry of Education, Culture, Sports, Science and technology (or is expected to complete said curriculum by March 31, 2022).
   ⑶ Applicant holds international eligibility for admission to a university, such as an International Baccalaureate, Abitur, Baccalauréat, or GCEA Level.
   ⑷ Applicant has passed an equivalency examination of secondary education for 12 years, university entrance eligibility exam, or similar exam in a country outside Japan and also has been recognized by Toyo University as having academic ability at the same or higher level as a person who completed coursework of 12 years in school education based on an official certification issued by that country(Applicant must be the age of 18 by March 31, 2022).
   ⑸ Applicant possesses a qualification recognized by Toyo University as being equal to or exceeding the above mentioned eligibility criteria and will reach the age of 18 by March 31, 2022.
3. Applicant is seeking to enter Toyo University (desired department and course) as his/her first choice.
4. Applicant has achieved a Japanese language score (total of reading comprehension, listening comprehension, and listening-reading comprehension) of at least 300 points in one of the sessions of the EJU (November 2019, 2020, or June 2021) or passed N2 or higher of the Japanese-Language Proficiency Test (JLPT). However, if the applicant desires to enter the Faculty of Science and Engineering, he/she must take all required exam subjects of the EJU.

Examination for Japanese University Admission for International Students subjects required by the Faculty of Science and Engineering

The required EJU subjects differ depending on the department. See the following subjects list.

★　Required subject
○　Elective subject (Applicants will select one subject from those marked with a ○.)

Faculty		Department (Course)	Examination for Japanese University Admission for International Students (EJU)						Exam language (Mathematics and Science)
			Japanese	Mathematics		Science			
				Course 1	Course 2	Physics	Chemistry	Biology	
Daytime courses	Science and Engineering	Mechanical Engineering	★		★	★	○	○	Free selection
		Biomedical Engineering	★		★				
		Electrical, Electronic and Communications	★		★	★	○	○	
		Applied Chemistry	★		★	★	★		
		Civil and Environmental Engineering	★		★				
		Architecture	★		★				

【Applicants for the Faculty of Sociology must satisfy the following in addition to the application eligibility criteria on P.14】
The applicants must have taken either TOEFL iBT® (including Home Edition), IELTS™ or TOEIC® L&R administered in or after November 2019.
Scores from TOEFL ITP®, IELTS™(General Training Module), IELTS™ Indicator and TOEIC® L&R-IP (Institutional Program) will not be accepted.

【Applicants for the Faculty of Business Administration must satisfy the following in addition to satisfying eligibility requirements 1 to 3 on P.14】
The person has passed level N1 of the Japanese-Language Proficiency Test (JLPT).

(Note1)
"Country other than Japan" refers to an address that is located outside of Japan. Applicants who are attending a school for foreigners, international school, or other such institution that is located within Japan do not have application eligibility even if they are enrolled in a curriculum of another country.

(Note)
⚠Special Measures Applicants who were not able to sit the Examination for Japanese University Admission (EJU) and the Japanese-Language Proficiency Test (JLPT) scheduled for the 2021 academic year are considered eligible to apply to Toyo University if they self-identify as having Japanese language proficiency equivalent to 300 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N2 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N1). Applicants to the Faculty of Science and Engineering should have been scheduled to sit the exams for all of the "EJU subjects required by the Faculty of Science and Engineering" listed above.

Schedule

Admissions period	Application Period	Examinee Number Notification	Exam method notification (scheduled)	Exam Dates	Announcement of Results	Deadline for Admission Procedure
November	October 1 (Fri) to October 4 (Mon)	November 5 (Fri)	November 12 (Fri)	November 20 (Sat) or 21 (Sun)	December 1 (Wed)	December 14 (Tue)

*Applicant must upload all required documents and pay the application fee by the application deadline.
*A connection test for the online interview will be conducted sometime between the scheduled date of the exam method notification and the day before the exam date.
*The interview will be held on one of the two dates listed under "Exam Dates. "The applicant cannot choose the exam date.

【Faculty of Economics, Faculty of Business Administration, Faculty of Sociology, Faculty of Global and Regional Studies, and Faculty of International Tourism Management】
Selection for the Faculty of Economics, Faculty of Business Administration, Faculty of Sociology, Faculty of Global and Regional Studies, and Faculty of International Tourism Management will be based on document screening (see Subjects [points available] on page 16); however, an online interview will also be conducted if deemed necessary. The applicant will receive a notification concerning the interview only if needed. The notification will be sent to the applicant's My Page (see "The Process from Application to Examination" on page 28) on the scheduled date of exam method notification mentioned above." Note that the online interview will be conducted following the same schedule as that provided under the "Exam Dates."
(Inquiries concerning whether an interview will be conducted will not be accepted.)

Subjects (Points available)

Faculty		Department (Course)	Subjects (Points available)	
			Document screening	Interview
Daytime courses	Economics	International Economics	100	
	Business Administration	Business Administration	100	
		Marketing	100	
		Accounting and Finance	100	
	Sociology	Sociology	100	
		Global Diversity Studies	100	
		Social Welfare	100	
		Media and Communications	100	
		Social Psychology	100	
	Global and Regional Studies	Regional Development Studies (Regional Development Studies)	100	
	International Tourism Management	International Tourism Management	100	
	Science and Engineering	Mechanical Engineering	50	100[1]
		Biomedical Engineering	50	100[2]
		Electrical, Electronic and Communications Engineering	50	100[1]
		Applied Chemistry	50	100[3]
		Civil and Environmental Engineering	50	100[1]
		Architecture	50	100[4]
	Information Sciences and Arts	Information Sciences and Arts	50	100
	Life Sciences	Life Sciences	100	100[5]
	Food and Nutritional Sciences	Food and Life Sciences (Food Science)	100	100
		Food and Life Sciences (Sports and Food Function)	100	100

The interview will be conducted online via a web conferencing system.
1: The interview will include an oral exam on Mathematics and Physics.
2: The interview will include an oral exam on Physics, Chemistry and Biology.
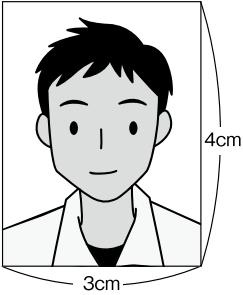3: The interview will include an oral exam on Chemistry.
4: The interview will include an oral exam on English, Japanese, Mathematics and Science.
5: The interview will include an oral exam on Chemistry and Biology.

Application Documents

1. The applicant should upload his/her application documents to his/her personal applicant's web page called "My Page" after completing the online application procedure.
2. All uploaded documents must be prepared in Japanese, English, or Chinese. If the documents are in other languages, their original copies must be uploaded with an official translation prepared and certified by a public agency (e.g., an embassy, etc.), university, or high school. A translation by the applicant or a private company will not be accepted. If the translation extends over more than one page, all of the pages must, as a general rule, be stamped with certification seals. However, this does not apply when certified by an apostille.
3. The applicant should download prescribed forms from Toyo University's admission website. (https://www.toyo.ac.jp/nyushi/admission/admission-data/international-student/requirements-pre-arrival/)
4. Applicants are advised to allow plenty of time when gathering documents, as receiving requested items from various organizations may take time.
5. If there is anything in the applicant's uploaded application documents that must be verified or needs further authentication, Toyo University will contact the applicant via his/her registered email address. The university will not accept the application if the applicant does not respond, since his/her application eligibility or the content of application documents cannot be confirmed.
   Note that if the application is rejected due to the reason described above, the university will not accept a request for re-examination.
6. The original of each certificate must be submitted when completing the enrollment procedure.

1	ID photo	A photo file of the applicant with the specified size must be uploaded to applicant's My Page. ● The photo must be taken within three months of the time of application. It must be a glossy color with a plain background that measures 4 cm (height) x 3 cm (width). It must show the applicant from the shoulders above. The applicant must be shown looking straight at the camera and cannot be wearing a cap or hat. (Any attire is acceptable.) Photos with a matte finish, black and white, and snapshots are not accepted. ● If the applicant typically wears eyeglasses, the eyeglasses should be worn in the photograph. * The uploaded photo will be used in the applicant's student ID after admission until graduation.
2	**Reason for Application** (prescribed form)	⑴ The form should be downloaded from Toyo University's admission website and filled out in Japanese. ⑵ The applicant will write a basic description of what he/she wants to study after entering his/her desired faculty and department. ⑶ The applicant's name should be entered in the Name space as it appears in Roman alphabet in applicant's passport. ⑷ If the Reason or Application consists of more than one page, the pages should be combined into a single file for uploading. ⚠ special measures ⑸ In the event that the applicant satisfies eligibility requirements under the special measures as per P.14 "Application Eligibility," the applicant must state on their Reason for Application form, in addition to their reason for application, why they self-identify as having Japanese language proficiency equivalent to 300 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N2 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N1).

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		Additionally, even if the applicant has not sat the tests for subjects that are required for the faculty/department that they are applying for, academic history and other relevant information for those subjects must be included on the Reason for Application form.
3	**Certificate of Japanese language ability**	The applicant is asked to upload a score certificate or score report for the Examination for Japanese University Admission for International Students (EJU) or a passing certificate for the Japanese-Language Proficiency Test (JLPT). *Applicants who apply for the Faculty of Science and Engineering must submit an EJU score report and must have taken all of the necessary exam subjects. 【Applicants for the Faculty of Business Administration】 The applicant is asked to upload a passing certificate report for the Japanese-Language Proficiency Test (JLPT). ⚠ special measures In addition, in the event that the applicant satisfies eligibility requirements under the special measures as per P.14 "Application Eligibility," upload the application certificate for the cancelled Examination for Japanese University Admission or Japanese-Language Proficiency Test as objective proof of the cancellation.
4	**Certificate of graduation** (or expected graduation) **from a secondary education institution** (equivalent to a high school in Japan)	⑴ The applicant is asked to upload a certificate that notes his/her enrollment date, graduation date, schooling years, and graduation eligibility. (Diploma is not acceptable.) ⑵ As a special case that applies only when the applicant cannot receive the above-mentioned certificate due to unavoidable circumstances, such as the school from which he/she graduated cannot issue the certificate because it was closed or merged with another institution, the applicant may upload his/her diploma instead. ⑶ If the applicant took a uniform exam for admission to an institution of higher learning (e.g., university, etc.) in his/her country when graduating from his/her secondary education institution, the applicants should also upload a certificate stating that he/she passed the uniform exam. (The applicant's certificate of graduation [certificate of expected graduation] from the secondary education institution must also be uploaded.) ⑷ When attaching a translation, the original document and the translation should be combined into a single file (PDF) for uploading.
5	**Academic transcript from a secondary education institution** (equivalent to a high school in Japan)	⑴ The applicant is asked to upload a certificate that shows his/her grades for all of the years (year by year) that the applicant was enrolled in school. (If the applicant has attended more than one school, all schools' transcripts should be submitted.) If the applicant is enrolled in a school at the time of application, he/she is asked to upload a certificate noting his/her grades up to the most recent term for which results can be issued. ⑵ As a special case that applies only when the applicant cannot get the above-mentioned certificate due to unavoidable circumstances, such as the school from which he/she graduated cannot issue the certificate because it was closed or merged with another institution, the original grade reports may be uploaded instead. ⑶ If the applicant took a uniform exam for admission to an institution of higher learning (e.g., university, etc.) in his/her country when graduating from his/her secondary education institution, the applicant must also upload a copy of his/her academic transcript for the uniform exam. (The applicant must also submit his/her academic transcript from his/her secondary education institution.) ⑷ If the applicant skipped a year and it is not noted on his/her academic transcript, the applicant must upload a document issued by his/her graduation school that certifies that the applicant skipped a year officially. ⑸ If the applicant's academic transcript consists of more than one page or includes a translation, the pages should be combined into a single file (PDF) for uploading.

6	**Passport**	⑴ The applicant's passport must be valid at the time of uploading. (The applicant should allow plenty of time when applying for the passport, as the issuance process may take time in some countries and regions.) ⑵ The applicant is asked to upload a copy of his/her passport that shows his/her name, photo, date of birth, nationality, and other information in English that proves the applicant's identity. (The applicant should enter the same name as it appears in his/her passport when registering his/her name at the time of application. At that time, the applicant's family name and given name should be entered in the order that they appear to the right of the applicant passport photo.)
7	**Certificate of completion (or expected completion) of a university preparatory course (for applicable persons only)**	If the applicant completed (or is expected to complete) a University Preparatory Course for Students with less than 12 Years of Education (authorized by the Japanese Ministry of Education, Culture, Sports, Science and Technology), he/she is asked to upload a certificate stating that he/she completed (or is expected to complete) this course.
8	**Copy of International Baccalaureate degree, Abitur qualification, certificate of Baccalauréat qualification, or GCE Advanced Level (Optional)**	If the applicant has an International Baccalaureate degree, Abitur qualification, Baccalauréat qualification or GCE Advanced Level, he/she is asked to upload a document that certifies this qualification.
9	**Documents concerning English-language ability**	【Applicants for the Faculty of Sociology】 The applicant is asked to upload one of the following official certificates certifying that he/she satisfies the English proficiency requirement. Only a certificate issued for a score from a test taken on or after November 1, 2019, will be considered valid. ① TOEFL iBT® (including Home Edition) Official Score Reports 　(Scores from ITP or other non-official scores will not be accepted.) ② TOEIC® L&R Official Score Certificate 　(Scores from Institutional Program or other non-official scores will not be accepted.) ③ IELTS™ (Academic Module) Test Report Form 　(Scores from IELTS™ Indicator or other non-official scores will not be accepted.) *When uploading TOEFL score document ①, both of the procedures described in ⑴ and ⑵ below should be followed. ⑴ The ETS document sending procedure should be followed to ensure that the score report arrives at Toyo by the final day of the application period. (Toyo University DI Code: 9867) ⑵ The applicant is asked to upload his/her examinee's copy of his/her score report via My Page. (If the applicant cannot submit his/her examinee's copy, he/she should upload a memo containing the following information from the time the applicant took the TOEFL® test. : ⑴ Appointment (Registration) Number ⑵ Test Date ⑶ Full Name in English as registered with TOEFL®) *If, due to unavoidable circumstances, the applicant cannot upload the official certificate for ② or ③ above by deadline, the applicant may upload the examinee's results report with which he/she was provided. However, if the applicant is admitted to Toyo, the applicant will be asked to submit the official copy when completing the enrollment formalities. The applicant's acceptance or eligibility to enroll may be cancelled if the submitted certificate is found to contain falsehoods or if the applicant cannot submit the official certificate. *Files showing online grade inquiry screens or other captured screen images will not be accepted. 【Other applicants】 The applicant may upload documents that objectively certify his/her English-language ability such as TOEFL®, TOEIC®, IELTS™, etc. (Applicants who have not taken any of these tests need not upload such a certificate.)

3.*Hennyugaku*/*Tennyugaku* (Transfer) Examination Offered to International Applicants from Overseas

▎Application Eligibility

[Second-year transfer *(hennyugaku)*, third-year transfer *(hennyugaku)*]
The applicant must satisfy all of the following requirements (1 to 3). (However, applicants for the Faculty of Business Administration or the Department of Global Innovation Studies, Faculty of Global and Regional Studies, are not required to satisfy requirement 3.)
1. Applicant is a national of a country other than Japan.
2. Applicant has completed (or is expected to complete) coursework of at least 14 years in school education in a country other than Japan[1] by March 31, 2022.
3. Applicant has achieved a Japanese language score (total of reading comprehension, listening comprehension, and listening-reading comprehension) of at least 200 points in one of the sessions of the EJU (November 2019, 2020, or June 2021) or has passed level N 3 or higher of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Faculty of Business Administration must satisfy the following in addition to eligibility requirements 1 and 2 above】
· The person has passed level N 1 of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Department of Global Innovation Studies must satisfy eligibility requirements 1 and 2 above as well as one of the following English proficiency requirements or the equivalent】
· TOEFL iBT® (including Home Edition) score of 79 or higher
· IELTS™ score of 6.0 or higher
· TOEIC® L&R score of 780 or higher
*A valid English proficiency requirement score must be one from a test taken on or after November 1, 2019.
 Scores of TOEFL ITP® , IELTS™(General Training Module), IELTS™ Indicator, and TOEIC® L&R-IP (Institutional Program) will not be accepted.

(Note1)
"Country other than Japan" refers to an address that is located outside of Japan. Applicants who are attending a school for foreigners, international school, or other such institution that is located within Japan do not have application eligibility even if they are enrolled in a curriculum of another country.

(Note)
⚠Special Measures Applicants who were not able to sit the Examination for Japanese University Admission (EJU) and the Japanese-Language Proficiency Test (JLPT) scheduled for the 2021 academic year are considered eligible to apply to Toyo University if they self-identify as having Japanese language proficiency equivalent to 200 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N 3 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N 1).

【Third-year transfer *(tennyugaku)*】

The applicant must satisfy all of the following requirements (1 to 3) (However, applicants for the Faculty of Business Administration or the Department of Global Innovation Studies, Faculty of Global and Regional Studies, are not required to satisfy requirement 3.)

1. Applicant is a national of a country other than Japan.
2. Applicant has been enrolled (or is expected to have been enrolled) in a university (excluding junior colleges) in a country other than Japan for at least 2 years by March 31, 2022.
3. Applicant has achieved a Japanese language score (total of reading comprehension, listening comprehension, and listening-reading comprehension) of at least 200 points in one of the sessions of the EJU (November 2019, 2020, or June 2021) or has passed level N3 or higher of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Faculty of Business Administration must satisfy the following in addition to eligibility requirements 1 and 2 above】
· The person has passed level N1 of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Department of Global Innovation Studies must satisfy eligibility requirement 1 and 2 above as well as one of the following English proficiency requirements or the equivalent】
· TOEFL iBT® (including Home Edition) score of 79 or higher
· IELTS™ score of 6.0 or higher
· TOEIC® L&R score of 780 or higher
*A valid English proficiency requirement score must be one from a test taken on or after November 1, 2019.
  Scores of TOEFL ITP®, IELTS™(General Training Module), IELTS™ Indicator, and TOEIC® L&R-IP (Institutional Program) will not be accepted.

(Note)
⚠Special Measures Applicants who were not able to sit the Examination for Japanese University Admission (EJU) and the Japanese-Language Proficiency Test (JLPT) scheduled for the 2021 academic year are considered eligible to apply to Toyo University if they self-identify as having Japanese language proficiency equivalent to 200 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N3 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N1).

【Second-year transfer *(tennyugaku)*】

Applicant must satisfy all of the following requirements (1 to 3) (However, applicants for the Faculty of Business Administration or the Department of Global Innovation Studies, Faculty of Global and Regional Studies are not required to satisfy requirement 3.)

1. Applicant is a national of a country other than Japan.
2. Applicant has been enrolled (or is expected to have been enrolled) in a university (excluding junior colleges) in a country other than Japan for at least 1 year by March 31, 2022.
3. Applicant has achieved a Japanese language score (total of reading comprehension, listening comprehension, and listening-reading comprehension) of at least 200 points in one of the sessions of the EJU (November 2019, 2020, or June 2021) or has passed level N3 or higher of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Faculty of Business Administration must satisfy the following in addition to eligibility requirements 1 and 2 above】
· The person has passed level N1 of the Japanese-Language Proficiency Test (JLPT).

【Applicants for the Department of Global Innovation Studies must satisfy eligibility requirement 1 and 2 above as well as one of the following English proficiency requirements or the equivalent】
· TOEFL iBT® (including Home Edition) score of 79 or higher
· IELTS™ score of 6.0 or higher
· TOEIC® L&R score of 780 or higher
*A valid English proficiency requirement score must be one from a test taken on or after November 1, 2019.
  Scores of TOEFL ITP®, IELTS™ (General Training Module), IELTS™ Indicator, and TOEIC® L&R-IP (Institutional Program) will not be accepted.

(Note)
⚠Special Measures Applicants who were not able to sit the Examination for Japanese University Admission (EJU) and the Japanese-Language Proficiency Test (JLPT) scheduled for the 2021 academic year are considered eligible to apply to Toyo University if they self-identify as having Japanese language proficiency equivalent to 200 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N3 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N1).

Schedule

Admissions Period	Application Period	Examinee Number Notification	Exam method notification (scheduled)	Exam Dates	Announcement of Results	Deadline for Admission Procedure
November	October 1 (Fri) to October 4 (Mon)	November 5 (Fri)	November 12 (Fri)	November 20 (Sat) or 21 (Sun)	December 1 (Wed)	December 14 (Tue)

*Applicant must upload all required documents and pay the application fee by the application deadline.
*A connection test for the online interview will be conducted sometime between the scheduled date of the exam method
 notification and the day before the exam date.
*The interview will be held on one of the two dates listed under "Exam Dates." Applicants cannot choose the exam date.

【Faculty of Business Administration and Faculty of Global and Regional Studies】
Selection for the Faculty of Business Administration and Faculty of Global and Regional Studies will be based on document screening (see Subjects [points available] below); however, an online interview will also be conducted if deemed necessary. The applicant will receive a notification concerning the interview in case of the interview will be conducted.
The notification will be sent to the applicant's My Page (see "The Process from Application to Examination" on page 28) on the scheduled date of exam method notification mentioned above."
Note that the online interview will be conducted following the same schedule as that provided under the "Exam Dates." (Inquiries concerning whether an interview will be conducted will not be accepted.)

Subjects (Points available)

Third-year transfer *(hennyugaku)*, third-year transfer *(tennyugaku)*, and second-year transfer *(tennyugaku)*

Faculty		Department (Course)	Subjects (Points available)
			Document screening
Daytime courses	Business Administration	Business Administration	100
		Marketing	100
		Accounting and Finance	100
	Global and Regional Studies	Global Innovation Studies	100
		Regional Development Studies (Regional Development Studies)	100

Second-year transfer *(hennyugaku)* and second-year transfer *(tennyugaku)*

Faculty		Department (Course)	Exam Subjects (Points available)	
			Document screening	Interview
Daytime course	Information Sciences and Arts	Information Sciences and Arts	50	100

The interview will be conducted online via a web conferencing system.

Application Documents

1. The applicant should upload his/her application documents to his/her personal applicant's web page called "My Page" after completing the online application procedure.
2. All uploaded documents must be prepared in Japanese, English, or Chinese. If the documents are in other languages, their original copies <u>must be uploaded with an official translation prepared and certified by a public agency (e.g., an embassy, etc.), university , or high school. A translation by the applicant or a private company will not be accepted.</u> If the translation extends over more than one page, all of the pages must, as a general rule, be stamped with certification seals. However, this does not apply when certified by an apostille.
3. Applicant should download prescribed forms from Toyo University's admission website. (https://www.toyo.ac.jp/nyushi/admission/admission-data/international-student/requirements-pre-arrival/)
4. Applicants are advised to allow plenty of time when gathering documents, as receiving requested items from various organizations may take time.
5. If there is anything in the applicant's uploaded application documents that must be verified or needs further authentication, Toyo University will contact the applicant via his/her registered email address. The university will not accept the application if the applicant does not respond, since his/her application eligibility or the content of application documents cannot be confirmed.
   Note that if the application is rejected due to the reason described above, the university will not accept a request for re-examination.
6. The original of each certificate must be submitted when completing the enrollment procedure.

1	ID photo	A photo file of the applicant with the specified size must be uploaded to applicant's My Page.
		4cm / 3cm ● The photo must be taken within three months of the time of application. It must be a glossy color with a plain background that measures 4 cm (height) x 3 cm (width). It must show the applicant from the shoulders above. The applicant must be shown looking straight at the camera and cannot be wearing a cap or hat. (Any attire is acceptable.) Photos with a matte finish, black and white, and snapshots are not accepted. ● If the applicant typically wears eyeglasses, the eyeglasses should be worn in the photograph. * The uploaded photo will be used in the applicant's student ID after admission until graduation.
2	Reason for Application (prescribed form)	⑴ The form should be downloaded from Toyo University's admission website. ⑵ Applicant's name should be entered in the Name space as it appears in the Roman alphabet in the applicant's passport. ⑶ If the Reason for Application consists of more than one page, the pages should be combined into a single file for uploading. ⑷ The topics that must be addressed differ depending on the department. The form should be prepared in accordance with the following instructions: 【Faculty of Business Administration; Department of Regional Development Studies (Regional Development Studies Course) , Faculty of Global and Regional Studies ; or Faculty of Information Sciences and Arts】 The applicant will write a basic description of what he/she wants to study after entering his/her desired faculty and department in Japanese. 【Department of Global Innovation Studies, Faculty of Global and Regional Studies】 ・The applicant will read "Instruction for Global Innovation Studies (GINOS) Application Essay" and write a passage that responds to the designated question in English.

		・"Instruction for Global Innovation Studies (GINOS) Application Essay" can be downloaded from Toyo University's admission website. ・The Reason for Application should be prepared using the designated form (PDF file) on a PC. If the applicant is unable to use the software needed to edit a PDF file, the Reason for Application may be prepared using word processing software. However, in this case, the form must be prepared so that is identical to the designated PDF form. No format other than the above-mentioned formats will be accepted. ⚠ special measures ⑸ In the event that the applicant satisfies eligibility requirements under the special measures as per P. 20-21 "Application Eligibility," the applicant must state on their Reason for Application form, in addition to their reason for application, why they self-identify as having Japanese language proficiency equivalent to 200 points or higher on the EJU (total of reading comprehension, listening comprehension, and listening-reading comprehension) or equivalent to N3 or higher on the JLPT (applicants to the Faculty of Business Administration should be equivalent to pass N1).
3	Certificate of Japanese language ability	【Applicants for the Faculty of Business Administration】 ⚠ special measures Applicants must upload their passing certificate for the Japanese-Language Proficiency Test if it is possible to do so. In addition, in the event that the applicant satisfies eligibility requirements under the special measures as per "Application Eligibility," upload the application certificate for the cancelled Japanese-Language Proficiency Test as objective proof of the cancellation. 【Applicants for the Department of Regional Development Studies (Regional Development Studies Course), Faculty of Global and Regional Studies, or the Faculty of Information Sciences and Arts】 ⚠ special measures Applicants must upload their passing certificate for the Japanese-Language Proficiency Test or their Examination for Japanese University Admission score report or score notification if it is possible to do so. In addition, in the event that the applicant satisfies eligibility requirements under the special measures as per "Application Eligibility," upload the application certificate for the cancelled Examination for Japanese University Admission or Japanese-Language Proficiency Test as objective proof of the cancellation. 【Applicants for the Department of Global Innovation Studies, Faculty of Global and Regional Studies】 Uploading of this certificate is optional. If the applicant decides to make a submission, he/she is asked to upload his/her score certificate or score report for the EJU or passing certificate for the JLPT.
4	Certificate of graduation (or expected graduation) from non-Japanese university or junior college	⑴ Only applicants who is seeking to take the exam for transfer *(hennyugaku)* are asked to upload this document. ⑵ The applicant is asked to upload a certificate that notes his/her enrollment date, graduation date, schooling years, and graduation eligibility. (This certificate differs from a diploma.) ⑶ As a special case that applies only when the applicant cannot receive the above-mentioned certificate due to unavoidable circumstances, such as the school from which his/her graduated cannot issue the certificate because it was closed or merged with another institution, the applicant may upload his/her diploma instead. ⑷ When attaching a translation, the original document and the translation should be combined into a single file (PDF) for uploading.

5	Certificate of withdrawal from a non-Japanese university or certificate of enrollment in a non-Japanese university	⑴ Only applicants who is seeking to take the exams for ordinary transfer *(tennyugaku)* are asked to upload this document. ⑵ The certificate must be issued by the non-Japanese university. ⑶ When attaching a translation, the original document and the translation should be combined into a single file (PDF) for uploading.
6	Academic transcript from a non-Japanese university or junior college	⑴ The applicant is asked to upload a transcript that clearly shows his/her grades and earned credits for all courses taken. ⑵ As a special case that applies only when the applicant cannot receive the above-mentioned certificate due to unavoidable circumstances, such as the school from which his/her graduated cannot issue the certificate because it was closed or merged with another institution, the applicant may upload copies of his/her original grade reports instead. ⑶ If the applicant's academic transcript consists of more than one page or includes a translation, the pages should be combined into a single file (PDF) for uploading.
7	Certificate of course completion from a non-Japanese university or junior college	If the applicant is currently taking courses at the time, certificate notes the course names, number of credits, and year of course completion and issued by the university or junior college in which you are enrolled must be uploaded. * The applicant need not to attach this certificate if the academic transcript notes the course names, number of credits, and year of completion for courses that he/she is currently taking.
8	Academic transcript from a Japanese university or junior college	⑴ Only applicants who have previously attended a Japanese university are asked to upload this document. ⑵ The applicant is asked to upload a transcript that clearly shows notes grades and earned credits for all courses taken. *If the applicant is currently taking courses at the time, certificate notes the course names, number of credits, and year of course completion on the certificate. ⑶ As a special case that applies only when the applicant cannot receive the above-mentioned certificate due to unavoidable circumstances, such as the school from which his/her graduated cannot issue the certificate because it was closed or merged with another institution, the applicant may upload copies of his/her original grade reports instead. ⑷ If the applicant's academic transcript consists of more than one page or includes a translation, the pages should be combined into a single file (PDF) for uploading.
9	Passport	⑴ The applicant's passport must be valid at the time of uploading. (The applicant should allow plenty of time when applying for the passport, as the issuance process may take time in some countries and regions.) ⑵ The applicant is asked to upload a copy of his/her passport that shows his/her name, photo, date of birth, nationality, and other information in English that proves the applicant's identity. (The applicant should enter the same name as it appears in his/her passport when registering his/her name at the time of application. At that time, the applicant's family name and given name should be entered in the order that they appear to the right of the applicant's passport photo.)
10	Copy of International Baccalaureate degree, Abitur qualification, certificate of Baccalauréat qualification, or GCE Advanced Level (Optional.)	If the applicant has an International Baccalaureate degree, Abitur qualification, Baccalauréat qualification or GCE Advanced Level, he/she is asked to upload a document that certifies this qualification.

11	Documents concerning English language ability	【Applicants for the Faculty of Business Administration; the Department of Regional Development Studies, Faculty of Global and Regional Studies; or the Faculty of Information Sciences and Arts】 The applicant may upload documents that objectively certify his/her English-language ability such as TOEIC®, TOEFL®, IELTS™, etc. (Applicants who have not taken any of these tests need not upload such a certificate.) 【Applicants for the Department of Global Innovation Studies, Faculty of Global and Regional Studies】 The applicant is asked to upload one of the following official certificates certifying that he/she satisfies the English proficiency requirement mentioned in the section on Application Eligibility. Only a certificate issued for a score from a test taken on or after November 1, 2019, will be considered valid. ① TOEFL iBT® (including Home Edition) Official Score Reports 　(Scores from ITP or other non-official scores will not be accepted.) ② TOEIC® L&R Official Score Certificate 　(Scores from Institutional Program or other non-official scores will not be accepted.) ③ IELTS™ (Academic Module) Test Report Form 　(Scores from IELTS™ Indicator or other non-official scores will not be accepted.) *When uploading TOEFL score document ①, both of the procedures described in ⑴ and ⑵ below should be followed. ⑴ The ETS document sending procedure should be followed to ensure that the score report arrives at Toyo by the final day of the application period. (Toyo University DI Code: 9867) ⑵ The applicant is asked to upload his/her examinee's copy of his/her score report via My Page. (If the applicant cannot upload his/her examinee's copy, he/she should upload a memo containing the following information from the time the applicant took the TOEFL® test. : ⑴ Appointment (Registration) Number ⑵ Test Date ⑶ Full Name in English as registered with TOEFL®) *If, due to unavoidable circumstances, the applicant cannot upload the official certificate for ② or ③ above by deadline, the applicant may upload the examinee's results report with which he/she was provided. However, if the applicant is admitted to Toyo, applicant will be asked to submit the official copy when completing the enrollment formalities. The applicant's acceptance or eligibility to enroll may be cancelled if the submitted certificate is found to contain falsehoods or if the applicant cannot submit the certificate. *As a special case that applies only if the applicant cannot upload a certificate because, for example, he/she is a native or advanced speaker of English and has never acquired an English proficiency qualification, he/she may upload an "English-Language Ability Certificate" instead of one of the above-mentioned certificates. The applicant is asked to download the designated form from Toyo University's admission website, fill it in, and then upload it after having it certified (i.e., affixed with a school seal, etc.) by a public agency (e.g., an embassy, etc.), university, or high school. Note that certification by an individual, such as an advising teacher, or a document bearing a signature only will not be accepted. (If the applicant received a school education in English through the ordinary curriculum in Australia, Canada, Ireland, New Zealand, Singapore, the United Kingdom, or the United States of America during the past six years, this should be noted on the English-Language Ability Certificate. Anyone in a position of authority may prepare the certificate.) *Copies of online grade inquiry screens will not be accepted.

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Important Reminders Concerning Application

1. Applications submitted from within Japan will not be accepted. (Applicants may be asked to present an ID or official document certifying residence outside of Japan at the time of application.)
2. Applicants must complete the online application and application fee payment and upload their application documents by 11:59 p.m. (Japan Time) on the final day of the application period. Applicants can log into My Page only after completing the application fee payment. Applicants are advised not to wait until the last minute to pay the fee so that they have sufficient time to complete the entire application procedure before the application deadline.
3. If there are any items in an uploaded application document that require further verification or authentication, Toyo University will contact the applicant via his/her registered email address. Applicants are advised to register an email address that will allow them to receive communications from Toyo University.
4. Applicants are advised to enter the same name (spelling) exactly as it appears in their passport when registering their name at the time of application. The applicant's family name and given name should be entered in the order that they appear to the right of the passport photo.
5. No changes to the desired course or exam method will be accepted once the application has been submitted.
6. The applicant will not be permitted to take the exam if an error or deficiency is found in his/her submitted documents.
7. No application documents will be accepted after the application period, even if the applicant has paid the application fee.
8. Application documents must be uploaded to My Page. They will not be accepted in any other manner. No documents mailed from outside Japan or attached to email will be accepted. Accordingly, applicants may not take the exam if their required application documents are not uploaded to My Page.
9. Any applicant who fabricated information on submitted documents will lose his / her admissions eligibility.
10. If an applicant desires special consideration during the admissions process or while pursuing his/her university studies due to an illness, injury, or disability, the applicant is asked to please consult with the Admissions Office before completing the application procedure.
11. After the announcement of exam results, any applicant who is found to have submitted fallacious information will have his / her passing grade and eligibility to enter Toyo University voided.

The Process from Application to Examination

Applicants are asked to have the following items ready before submitting their application documents.

- Required documents (e.g., certificate of graduation, academic transcripts, etc.) and electronic photo file
  *Applicants should check the "Application Documents" page and double-check their documents to ensure that nothing is missing or erroneous.
  *Applicants are asked to prepare their application documents in PDF files and their ID photograph in a JPG or JPEG file.
- A personal computer with an internet connection
- An email address for the internet application registration procedure
- A webcam, microphone, and speakers for the online interview
  *Even if "subjects" is "document screening" only, as the applicant may still be required to participate in an online interview if needed.
- A credit card to pay the application fee

1. Online application registration and payment of the application fee

The applicant can access the application registration page from Toyo University's admission website to start the application (https://www.toyo.ac.jp/nyushi/admission/admission-data/international-student/requirements-pre-arrival/). The applicant should select the exam he/she wants to apply for, and enter the necessary information. After completing the registration, the applicant should pay the application fee following the instructions provided.

After completing registration, the online applicant's application number and security code needed to log in to personal admissions page "My Page" will be provided on the page.

*Applicants are advised to write down this information and keep it in a secure place.

2. Uploading of application documents and ID photo file

After completing the payment procedure, the applicant should log in to My Page using the application number and security code provided during application registration, and upload his/her ID photo file and requested application documents by the deadline.

*Applicants may not log in to My Page until they have completed the application fee payment procedure.

3. Confirmation of Examinee Number

The examinee number will be provided only to applicants who are considered to have application eligibility. Applicants are advised to check to see if they received an applicant number via "View Examination Information" section of My Page on the scheduled notification day.

4. Confirmation of Exam Outline

The university will provide applicants who have received an examinee number with details on the connection test and online interview. Applicants can check this information via "View Interview Information" section of My Page.

*Applicants will receive a notice about these details. The information will be available on the scheduled notification day.

*If it is the case that applicants for the Faculty of Economics, Faculty of Business Administration, Faculty of Sociology, Faculty of Global and Regional Studies, and Faculty of International Tourist Management are required to have an online interview, the university will notify only those to whom this applies in the same way as other faculties applicants. If an interview is required, the following steps outlined in 5 and 6 will also apply.

5. Connection Test

Connection test will be conducted on the scheduled date in step 4. Applicants should make sure to check the instruction to get a connection in "Guide for Interview via Web Conferencing System" and participate in the connection test as required.

6. Examination

Take the Interview in the same environment that you were in during the connection test at the scheduled date and time.

Application Fee

1. Application fee: 10, 000 yen*
   ⑴ Payment of application fee must be completed by the application deadline provided in the exam schedule. **Applicants will not be permitted to take the exam if they fail to complete their online application registration, application fee payment, or uploading of application documents during the application period.**
   ⑵ **The application fee must be paid with a credit card.** After the online application registration, payment should be completed by following the instructions provided. **Remittance from a bank or other financial institution will not be accepted.**

   *A system operation fee will be charged.

2. Refunds of the application fee
   Paid application fees will not be refunded under any circumstances. However, a refund shall be made if either ⑴ or ⑵ below applies:

   ⑴ The applicant paid the application fee but did not upload the required application documents.
   ⑵ The applicant paid the application fee and uploaded the application documents, but his/her application was not accepted because the application documents contained an error(s) or were incomplete.

   If a case is deemed eligible for a refund, either the credit card transaction will be canceled or the application fee will be refunded to a designated bank account, depending on the settlement date of the credit card that was used. Refunds to concerned applicants will be processed after screening of application eligibility by the university. Thus, refunds may take approximately two or three months to arrive following the application deadline. Because processing periods and methods vary depending on the credit card company used, the university cannot respond to individual inquiries concerning the timing of refund, etc. Applicants are asked to check their credit card statement approximately two or three months after the application deadline.

   *The university will not accept any requests for refunds that do not conform to the points described above.

Notification of Examinee Number and Exam Outline

⑴ If an applicant's application is deemed to be eligible, the university will provide him/her with his/her Examinee Number via My Page on the scheduled day provided on the "Exam Schedule" page. Applicants should be sure to check this number. However, if an applicant's eligibility is not recognized as a result of document screening, the applicant will be notified by email that he/she will not be admitted to Toyo.
⑵ The university will provide applicants with the date and time for the connection test, the time of the interview to be held on the exam date, and other exam details on My Page. Applicants are asked to check the scheduled day for exam method notification on the "Exam Schedule" page.

Connection Test and Interview

⑴ An online interview will be conducted via a web conferencing system. Applicants should be sure to check the "Guide for Interview via Web Conferencing System" carefully beforehand.

⑵ A connection test for use of the web conferencing system will be conducted prior to the interview. The test will check the connection status of the internet line, audio and visual settings, and other connection related matters; it will take about ten minutes. Applicants are asked to double-check the settings of their equipment beforehand. Applicants that do not participate in the connection test may be barred from participating in the interview.

⑶ Applicants should participate in the interview in the same environment as they were in during the connection test. The university will not accept requests for another interview due to equipment problems.

⑷ The following behaviors shall be considered inappropriate acts.

① Taking of the interview by another person (i.e., a person impersonating the applicant).
② Other behavior that obstructs the exam's fairness.

If an applicant is found to have conducted an inappropriate act, he/she will be barred from continuing the admissions process.
Additionally, all admissions results the applicant has attained will be declared void. Toyo University will not accept requests for a refund of the application fee in such cases.

Announcement of Results

⑴ Results of the exam will be notified to all applicants via "My Page".
⑵ Results will not be provided in response to inquiries by telephone, e-mail, etc.
⑶ Results will not be sent out by post.
⑷ Announcement of results is scheduled to begin at 10: 00 a.m. (Japan time) on the announcement date.

Admission Procedure

Applicants who have been admitted must complete the following procedure by the deadline.

① **Admission procedure (online registration)**
   Admitted applicants may log in to the admission procedure system from Toyo University's admission website and register their student information following the instructions. (Admitted applicants will be provided with the ID and password for the system via My Page when results are announced.)

② **Payment**
   Admitted applicants are asked to complete the payment of tuition and fees by following the instructions provided. **Payment must be made with a credit card.**
   Remittance from a bank or other financial institution will not be accepted.
   Admitted applicants will only be able to make the payment after they have completed the procedure described in ① above.

*An applicant who fails to complete the procedures described in ① and ② above before the deadline will be considered to have no intention of entering Toyo University. In this case, the applicant will not be allowed to proceed with the acceptance procedure after the deadline.
*Procedure details can be found in the "Admissions Procedure Guide" that will be made available on My Page on the day that the results are announced.

Status of Residence (Nationals of Countries other than Japan)

International students who are accepted for admission to Toyo University are eligible for the residence status "Student."
However, applicants, who have not obtained the residence status of "Student" as of April 1, 2022, will not be permitted to enroll.
International students accepted for admission are advised to check this website for details prior to applying
https://www.toyo.ac.jp/s/residence/

Students possessing the status of residence "Student" become eligible for Toyo University's tuition reduction for international students as well as scholarships. Although it is possible to enroll in and study at Toyo University with a status of residence other than "Student" that permits a lengthy stay in Japan, such students will not be able to use the various services and benefits that are specifically for international students with the "Student" status of residence. It is not possible to study at Toyo University with the status of residence "Short- Term Stay."
Students accepted to Toyo University through application procedures for students from overseas described in this Application Guide can request Toyo University's appointed administrative scrivener to file a proxy application for issuance of a "Certificate of Eligibility for Resident Status" with the Immigration Services Agency on their behalf.
More information will be provided in the "Admissions Guide" after the announcement of results.
It should be noted that the issuance of a "Certificate of Eligibility for Resident Status" will take one or two months from the time of application. Once they have been issued a "Certificate of Eligibility for Resident Status," applicants are asked to prepare the other necessary documents and receive a "Student" visa from a diplomatic office of Japan in their home country or country of residence before coming to Japan.

*Toyo University provides proxy applications for the status of residence "Student" only.
*A "Certificate of Ability to Pay School Expenses" is required for this proxy application. Arrangements should be made in advance, as issuance of this certificate may take time.
*Those who would like Toyo University to apply for a "Certificate of Eligibility for Resident Status" on their behalf must report accurately how many times they have applied for the COE and the number of times their applications have been refused. If their application for COE is refused because of reporting false information about their past application history, Toyo University will not accept further requests for re-application.
*The Immigration Services Agency will handle screening of students' Certificate of Eligibility for Resident and the Status and the diplomatic office of Japan in students' country will handle screening of the visa. Toyo University will assume no responsibility if any of these documents is not granted.

Payment of Tuition and Fees

Breakdown of payments for students in 2022 (scheduled)

(Unit: yen)

		Faculty of Letters, Faculty of Economics, Faculty of Business Administration, Faculty of Law	Faculty of Sociology — Department of Sociology	Faculty of Sociology — Department of Global Diversity Studies/ Department of Social Psychology	Faculty of Sociology — Department of Social Welfare	Faculty of Sociology — Department of Media and Communications	Faculty of International Tourism Management, Faculty of Global and Regional Studies	Faculty of Information Networking for Innovation and Design	Faculty of Human Life Design — Department of Human Care and Support, Department of Health Care and Sports	Faculty of Human Life Design — Department of Human Environment Design	Faculty of Science and Engineering	Faculty of Information Sciences and Arts	Faculty of Life Sciences, Faculty of Food and Nutritional Sciences
Academic Fees	Admission fee	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Academic Fees	Tuition fee (Student eligible for 30% reduction)	710,000 (497,000)	710,000 (497,000)	710,000 (497,000)	710,000 (497,000)	710,000 (497,000)	780,000 (546,000)	990,000 (693,000)	830,000 (581,000)	880,000 (616,000)	990,000 (693,000)	930,000 (651,000)	990,000 (693,000)
Academic Fees	Facility fee	220,000	220,000	220,000	220,000	220,000	220,000	260,000	200,000	260,000	260,000	260,000	260,000
Academic Fees	Lab Fee	—	—	—	—	—	—	—	—	70,000	85,000	40,000	80,000
Academic Fees	Equipment fee	—	—	15,000	25,000	10,000	—	—	—	—	—	—	—
Academic Fees	Subtotal	1,180,000	1,180,000	1,195,000	1,205,000	1,190,000	1,250,000	1,500,000	1,280,000	1,460,000	1,585,000	1,480,000	1,580,000
Other Fees	Membership fee of *Ikuseikai* (Students Support Association)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Fees	Subtotal	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total (Student eligible for 30% reduction)		1,185,000 (972,000)	1,185,000 (972,000)	1,200,000 (987,000)	1,210,000 (997,000)	1,195,000 (982,000)	1,255,000 (1,021,000)	1,505,000 (1,208,000)	1,285,000 (1,036,000)	1,465,000 (1,201,000)	1,590,000 (1,293,000)	1,485,000 (1,206,000)	1,585,000 (1,288,000)
Single payment (At time of admission procedure)		1,185,000	1,185,000	1,200,000	1,210,000	1,195,000	1,255,000	1,505,000	1,285,000	1,465,000	1,590,000	1,485,000	1,585,000
Total Fees by Installments ［Spring term］ <During the admission procedure>		720,000	720,000	727,500	732,500	725,000	755,000	880,000	770,000	860,000	922,500	870,000	920,000
Total Fees by Installments ［Autumn term］ <Early October 2022> (Student eligible for 30% reduction)		465,000 (358,500)	465,000 (358,500)	472,500 (366,000)	477,500 (371,000)	470,000 (363,500)	500,000 (383,000)	625,000 (476,500)	515,000 (390,500)	605,000 (473,000)	667,500 (519,000)	615,000 (475,500)	665,000 (516,500)
Second Year Fees <reference> (Student eligible for 30% reduction)		935,000 (722,000)	935,000 (722,000)	950,000 (737,000)	960,000 (747,000)	945,000 (732,000)	1,005,000 (771,000)	1,255,000 (958,000)	1,035,000 (786,000)	1,215,000 (951,000)	1,340,000 (1,043,000)	1,235,000 (956,000)	1,335,000 (1,038,000)

《Remarks》

1. The Admission fee is charged in the first year only.
2. The tuition mentioned above is the amount without tuition reduction. The amount in the parentheses is the amount with the 30% tuition reduction.

   In the case of newly enrolled students, if the student pays the full tuition and then receives the tuition reduction after admission, he or she will receive a refund for the amount of the reduction. In the case of students in their second or subsequent year who met academic standards and are recognized as eligible for the tuition reduction, a new bank transfer form with a reduced tuition amount that corresponds to the academic standards will be sent to the student. For details on eligibility to receive the tuition reduction, see "Support Schemes for International Students."
3. Students are permitted to choose between paying the entire amount when completing the admission procedure or paying the tuition, Facility fee, lab fee, and equipment fee in two installments per year.
4. Students enrolling in the Faculty of Sociology's Department of Global Diversity Studies will participate in a one-week "global diversity exercise" either in Japan or abroad during their first year. They must therefore make a separate payment to cover associated expenses (e.g., for transport, accommodations, educational materials, meals, etc.) amounting to approximately 80,000 yen for an exercise in Japan and approximately 150,000 yen for an exercise abroad (or approximately 350,000 yen for students desiring a long-term program).
5. Some courses may charge an additional payment of activity fees.
6. The admission fee is money paid as "the price of obtaining a position that will allow enrollment." It is therefore non-refundable even if the applicant declines to enroll in the university. Submitted documents will likewise not be returned.
7. Tuition and fees may change for students who exceed the designated length of the course of study.

   *Toyo University may collect other expenses on behalf of various organizations based on their requests.

Withdrawal from Admission and Refund of Payments following the Admission Procedure

As is noted in the section on Application Eligibility, students are selecting Toyo University as their first choice and therefore cannot withdraw from enrollment in principle. However, in the event that it becomes difficult for a student to attend the university due to illness, disease, economic difficulty, or other such circumstances, Toyo University will allow the student to withdraw from enrollment and refund his/her payments (excluding the admission fee) provided that the student submits a request through the procedure prescribed by Toyo University.

Support Schemes for International Students

1.Tuition Reduction and Scholarships

Toyo University assists international students through its Scholarship and Tuition Reduction schemes.
The Tuition Reduction scheme is designed to encourage learning by international students who are enrolled in Toyo University and its graduate schools and reduce their financial burden associated with everyday living. Applications for the scheme are accepted after admission. The main application requirements include having the status of residence "Student," having difficulty with study for economic reasons, and satisfying prescribed academic standards (in the case of the first year, to complete course registration). Details can be obtained in the section titled "Scholarships for International Students" on the Toyo University website by accessing the following link. (The information provided pertains to the 2021 academic year.)
https://www.toyo.ac.jp/academics/student-support/award/

2.Toyo University International Student Insurance

This scheme compensates the cost of having family members come to Japan when an international student falls ill or is involved in an accident.

Eligibility requirements	1) The student is an international student whose status of residence is "Student" (regardless of whether his/her expenses are government or privately paid or if the illness/accident occurs during a period of absence from school). 2) The student has completed international student registration procedures within the period designated by the university. 3) The student is enrolled in a health insurance scheme (such as national health insurance).
Insurance	· Death Insurance (maximum of 1,000,000 yen) · Residual Disability Insurance (between 4% and 100% of the Death Insurance according to the degree of residual disability) · Rescue Expense Insurance (maximum of 3,000,000 yen)
Premium	Free (Insurance premiums are borne by the university.)
period	The period of enrollment (Also applicable to periods of absence from school.)

3.Guarantor Support for Apartment Hunting

People wanting to rent a room in Japan must have a "guarantor." The guarantor's role is to pay the rent on the renter's behalf when the renter does not do so. Japanese students typically ask their relative or close associate to be their guarantor. However, because this is usually not an option for international students, they must use a corporate guarantee service.
In 2018, Toyo University concluded a memorandum with Global Trust Networks Co., Ltd. This allows international students of Toyo University to receive a 20% discount off Global Trust Networks' guarantee fee when using its guarantor service. Global Trust Networks also provides apartment-hunting support in many languages (including Japanese, English, Chinese, Korean, Vietnamese, and Nepali) and has numerous apartments and other dwellings for international students listed.

*The discount may not be applicable for some properties. Inquiries for details should be made directly to Global Trust Networks.
● Website of Global Trust Networks Co., Ltd.: https://www.gtn.co.jp/

Recognition of Previously Earned Credits

Faculty of Business Administration

● **For transfers** *(hennyugaku* and *tennyugaku)* **to the third year**

⑴ Of credits that were earned at a university or other institution prior to transfer *(hennyugaku* or *tennyugaku)* to Toyo University, Toyo University will recognize up to 62 credits as credits earned in its Faculty of Business Administration. Credits will be recognized collectively based on the following credit recognition method (evaluation is collectively "T" in the fields).

*The university does not specify the lesson subjects that correspond to collectively recognized earned credits.

*The evaluation "T" does not count toward GPA.

⑵ After transferring *(hennyugaku* or *tennyugaku)* , students will earn the credits still needed to satisfy graduation requirements in accordance with the number of recognized credits and course instruction in the department.

*Please note that students who wish to transfer to the third year may be accepted into the second year depending on how their credits are recognized.

Credit recognition method when making a third-year transfer *(hennyugaku / tennyugaku)* **to the Department of Business Administration (daytime courses)**

Field	Category		Graduation requirement		Credits recognized	Remarks
General Education	Philosophy and Thought		2 credits or more			
	Foundation of Academic Studies				16	
	International Human Resource Development					
	Education for Career Development and Citizenship					
	General Education and Interdisciplinarity					
	Courses offered at other departments					
	Teaching Subjects					
	Intercultural Communication		4 credits in English (required)		4	
			4 credits in English (elective compulsory)		4	
	General Education Total		24 credits or more		24	
Technical Education Subjects	Basic Subjects		10 credits or more			
	Basic Academic Skills		2 credits (required)			
	Electives Group A	Core Subjects	60 credits or more	16 credits or more		
					14	
	Electives Group B				24	
	Technical Education Subjects Total		80 credits or more		38	
	Total		124 credits or more		62	

Credit recognition method when making a third-year transfer *(hennyugaku / tennyugaku)* **to the Department of Marketing**

Field	Category		Graduation requirement		Credits recognized — Third-year transfer *(hennyugaku / tennyugaku)*	Remarks
General Education	Philosophy and Thought		2 credits or more			
	Foundation of Academic Studies				16	
	International Human Resource Development					
	Education for Career Development and Citizenship					
	General Education and Interdisciplinarity					
	Open Subjects of other Faculties and Departments					
	Teaching Subjects					
	Intercultural Communication		4 credits in English (required)		4	
			4 credits in English (elective compulsory)		4	
	General Education Total		24 credits or more		24	
Technical Education Subjects	Basic Subjects		10 credits or more			
	Basic Academic Skills Introduction to Marketing Analysis		4 credits (required)			
	Electives Group A	Core Subjects	60 credits or more	10 credits or more		
					14	
	Electives Group B				24	
	Technical Education Subjects Total		80 credits or more		38	
	Total		124 credits or more		62	

Credit recognition method when making a third-year transfer *(hennyugaku / tennyugaku)* **to the Department of Accounting and Finance**

Field	Category	Graduation requirement	Credits recognized Third-year transfer *(hennyugaku / tennyugaku)*	Remarks
General Education	Philosophy and Thought	2 credits or more		
	Foundation of Academic Studies		16	
	International Human Resource Development			
	Education for Career Development and Citizenship			
	General Education and Interdisciplinarity			
	Open Subjects of other Faculties and Departments			
	Teaching Subjects			
	Intercultural Communication	4 credits in English (required)	4	
		4 credits in English (elective compulsory)	4	
	General Education Total	24 credits or more	24	
Technical Education Subjects	Basic Subjects	10 credits or more		
	Basic Academic Skills	2 credits (required)		
	Electives	60 credits or more	14	
	Other Departments in the Faculty		24	
	Technical Education Subjects Total	80 credits or more	38	
	Total	124 credits or more	62	

Faculty of Business Administration

● **For transfers (*tennyugaku*) to the second year**

⑴ Of credits that were earned at a university or other institution prior to transfer *(tennyugaku)* to Toyo University, Toyo University will recognize up to 32 credits as credits earned in its Faculty of Business Administration. Credits will be recognized collectively based on the following credit recognition method (evaluation is collectively "T" in this field).
*The university does not specify the lesson subjects that correspond to collectively recognized earned credits.
*The evaluation "T" does not count toward GPA.

⑵ After transferring *(tennyugaku)*, students will earn the credits still needed to satisfy graduation requirements in accordance with the number of recognized credits and course instruction in the department.

Credit recognition method when making a second-year transfer *(tennyugaku)* to the Department of Business Administration (daytime courses)

Field	Category				Graduation requirement			Credits recognized
General Education	Philosophy and Thought				2 credits or more			
	Foundation of Academic Studies	Humanities						12
		Social Science						
		Natural Sciences						
	Education for Career Development and Citizenship							
	Health Care and Sports							
	General Education and Interdisciplinarity							
	Courses offered at other departments							
	Teaching Subjects							
	International Human Resource Development	World Traditions and Cultures						
		Practices of Global Society						
		Language	Required Subject (Business English)		8 credits (required)			4
			Elective Subject					
			Subject for International Students	Required Subject	6 credits (required)			4
				Elective Subject				
	General Education Total				24 credits or more			20
Technical Education Subjects	Basic Subjects				10 credits or more			
	Basic Academic Skills				2 credits (required)			
	Electives Group A	Core Subjects				16単位以上		
		Exercises						
		Specialized subjects (4 fields)	Business Administration/Management Organization		60 credits or more	14 credits or more	2 credits or more	
			Management Strategy				2 credits or more	
			Management Information/ Analytical Methods				2 credits or more	
			Finance, Accounting, and Marketing				2 credits or more	
	Electives Group B							12
	Technical Education Subjects Total				80 credits or more			12
Total					124 credits or more			32

Credit recognition method when making a second-year transfer *(tennyugaku)* to the Department of Marketing

Field	Category			Graduation requirement		Credits recognized Second-year transfer *(tennyugaku)*
General Education	Philosophy and Thought			2 credits or more		
General Education	Foundation of Academic Studies	Humanities				12
General Education	Foundation of Academic Studies	Social Science				12
General Education	Foundation of Academic Studies	Natural Sciences				12
General Education	Education for Career Development and Citizenship					12
General Education	Health Care and Sports					12
General Education	General Education and Interdisciplinarity					12
General Education	Courses offered at other departments					12
General Education	Teaching Subjects					12
General Education	International Human Resource Development	World Traditions and Cultures				
General Education	International Human Resource Development	Practices of Global Society				
General Education	International Human Resource Development	Language	Required Subject (Business English)	8 credits (required)		4
General Education	International Human Resource Development	Language	Elective Subject			
General Education	International Human Resource Development	Language	Subject for International Students — Required Subject	6 credits (required)		4
General Education	International Human Resource Development	Language	Subject for International Students — Elective Subject			
General Education	General Education Total			24 credits or more		20
Technical Education Subjects	Basic Subjects			10 credits or more		
Technical Education Subjects	Basic Academic Skills Introduction to Marketing Analysis			4 credits (required)		
Technical Education Subjects	Electives Group A	Core Subjects		60 credits or more	10 credits or more	
Technical Education Subjects	Electives Group B					12
Technical Education Subjects	Technical Education Subjects Total			80 credits or more		12
	Total			124 credits or more		32

Credit recognition method when making a second-year transfer *(tennyugaku)* to the Department of Accounting and Finance

Field	Category			Graduation requirement		Credits recognized Second-year transfer *(tennyugaku)*
General Education	Philosophy and Thought			2 credits or more		
General Education	Foundation of Academic Studies	Humanities				12
General Education	Foundation of Academic Studies	Social Science				12
General Education	Foundation of Academic Studies	Natural Sciences				12
General Education	Education for Career Development and Citizenship					12
General Education	Health Care and Sports					12
General Education	General Education and Interdisciplinarity					12
General Education	Courses offered at other departments					12
General Education	Teaching Subjects					12
General Education	International Human Resource Development	World Traditions and Cultures				
General Education	International Human Resource Development	Practices of Global Society				
General Education	International Human Resource Development	Language	Required Subject (Business English)	8 credits (required)		4
General Education	International Human Resource Development	Language	Elective Subject			
General Education	International Human Resource Development	Language	Subject for International Students — Required Subject	6 credits (required)		4
General Education	International Human Resource Development	Language	Subject for International Students — Elective Subject			
General Education	General Education Total			24 credits or more		20
Technical Education Subjects	Basic Subjects			10 credits or more		
Technical Education Subjects	Basic Academic Skills			2credits (required)		
Technical Education Subjects	Elective	Core Subjects		60 credits or more	12credits or more	
Technical Education Subjects	Other Departments in the Faculty					12
Technical Education Subjects	Technical Education Subjects Total			80 credits or more		12
	Total			124 credits or more		32

Faculty of Global and Regional Studies

● **For transfers (*tennyugaku*) to the second year**

⑴ Of credits that were earned at a university or other institution prior to transfer *(tennyugaku)* to Toyo University, Toyo University will recognize up to 32 credits as credits earned in the first-year subjects of its Faculty of Global and Regional Development Studies.

⑵ When it is deemed that subject credits earned prior to transfer *(tennyugaku)* to Toyo University match with the subject name, lecture content, number of credits, and other items in the Faculty of Global and Regional Studies' Curriculum Table, Toyo University will recognize credits individually for each subject by matching the studied subjects with the subjects of the faculty.
However, when subjects cannot be recognized individually as subjects of the Faculty of Global and Regional Development Studies, the university will recognize the number of credits as a lump sum for each subject field.

⑶ After transferring *(tennyugaku)*, students will earn the credits still needed to satisfy conditions of starting graduation research as well as graduation requirements in accordance with the number of recognized credits and course instruction in the department.

● **For transfers *(hennyugaku* or *tennyugaku)* to the second year**

⑴ Of credits that were earned at a university or other institution prior to transfer *(hennyugaku* or *tennyugaku)* to Toyo University, Toyo University will recognize up to 62 credits as credits earned in the first-year subjects of its Faculty of Global and Regional Development Studies.

⑵ When it is deemed that subject credits earned prior to transfer *(hennyugaku* or *tennyugaku)* to Toyo University match with the subject name, lecture content, number of credits, and other items in the Faculty of Global and Regional Studies' Curriculum Table, Toyo University will recognize credits individually for each subject by matching the studied subjects with the subjects of the faculty.
However, when subjects cannot be recognized individually as subjects of the Faculty of Global and Regional Development Studies, the university will recognize the number of credits as a lump sum for each subject field.

⑶ After transferring *(hennyugaku* or *tennyugaku)*, students will earn the insufficient credits needed to satisfy conditions of starting graduation research as well as graduation requirements in accordance with the number of recognized credits and course instruction in the department.

● **Presentation of syllabi**

After completing the admission procedure, transfer students will be asked to submit copies of syllabi (showing lecture content) for all credit subjects completed prior to their transfer *(hennyugaku* or *tennyugaku)* to Toyo University for recognition of credit. These syllabi should be arranged in advance.

In addition to the application documents, transfer students will be asked to submit a certificate of graduation (certificate of withdrawal) and academic transcript (issued on or after January 2022) together with the syllabi. (In principle, those documents should be written in English.)

● When transferring *(tennyugaku)* to the second year (curriculum for students transferring in the 2021 academic year)

Faculty of Global and Regional Studies, Department of Global Innovation Studies - Requirements of Graduation				
		Subject Category	Domestic Students	International Students
Required Number of Credits for Graduation: 124	Study Skills	Philosophy and Toyo Univ.		
		Basic Study Skills	10 credits	
		Advanced Study Skills		
		Communication Skills	8 credits or more	
		English Language Skills	28 credits	
		Second Foreign Language Skills		
		Japanese Language Skills		
	Academic Subjects	Global Entrepreneurship	44 credits or more	
		Global Business		
		Global Collaboration		
		Regional Development Studies		
	Project Studies			

Regional Development Studies Course, Department of Regional Development Studies, Faculty of Global and Regional Studies Credits Required for Graduation							
		Subject Category			Domestic Students	International Students (Japanese track)	International Students (English track)
Required Number of Credits for Graduation: 124	Liberal Arts 8 credits or more	Philosophy and Thought		Elective Compulsory	2 credits or more*1	2 credits or more*1	2 credits or more*1
		Foundation of Academic Studies					
		International Human Resource Development					
		Education for Career Development and Citizenship		Elective Compulsory	2 credits or more	2 credits or more	
		Health and Sports Sciences					
		General Education and Interdisciplinarity		Elective Compulsory	2 credits or more*1	2 credits or more*1	2 credits or more*1
	Study Skills	Basic Academic Skills		Compulsory	8 credits	8 credits	6 credits*2
		Advanced Academic Skills		Compulsory	14 credits	14 credits	14 credits
				Elective Compulsory	2 credits or more	2 credits or more	2 credits or more
		Language and Communication Skills Domestic Students: 24 credits or more International students (Japanese track): 20 credits or more International students (English track): 18 credits or more	English	Compulsory	10 credits	4 credits	
				Elective Compulsory	4 credits or more		2 credits or more
			Japanese	Compulsory		16 credits	16 credits
			Chinese	Elective Compulsory	8 credits or more		
			Korean				
			French				
			German				
			Spanish Other Languages				
	Academic Subject Domestic Students: 40 credits or more International student (Japanese track): 40 credits or more International student (English track): 30 credits or more	International Relations & Development Policy Field Comparative Culture Field Community & Regional Policy Field Environment, Information & Infrastructure Field RDS Special Studies		Elective Compulsory	16 credits or more*3	16 credits or more*3	16 credits or more
		Global Innovation					
	Project Studies Domestic Students: 4 credits or more International students (Japanese track): 4 credits or more International students (English track): 2 credits or more			Compulsory	2 credits	2 credits	
				Elective Compulsory	2 credits or more	2 credits or more	2 credits or more
	Subjects offered in other departments in other faculties						

*1: Earn 2 credits or more from courses in the "Philosophy and Thought" field or Courses belonging to "Toyo's Philosophy - Learning about the University -" in the "General Education and Interdisciplinarity" field.
*2: Student must earn 6 credits from the designated subjects in the "Basic Academic Skills" column.
*3: Student must earn 16 or more credits from among the Elective Compulsory Academic Subject courses marked with "○" in the "Elective Compulsory Academic Subjects" column.

● When transferring (hennyugaku or tennyugaku) to the third year (curriculum for students transferring in the 2017 to 2020 academic year)

Faculty of Global and Regional Studies, Department of Global Innovation Studies - Requirements of Graduation				
Required Number of Credits for Graduation: 124	Subject Category			Domestic Students	International Students
	Liberal Arts	Philosophy and Toyo Univ.		2 credits or more	
		Liberal Arts		4 credits or more	
	Study Skills	Basic Study Skills	Required	8 credits	
		Communication Skills		8 credits or more	
		English Language Skills (only for domestic students)	Required	10 credits	
		Second Foreign Language Skills			
		Japanese (only for international students)			16 credits or more
	Academic Subjects	Basic Subjects		16 credits or more	
		Global Systems		44 credits or more	
		International Business			
		International Collaboration			
		Regional Development Studies			
	Project Studies				
	Career Development				

Regional Development Studies Course, Department of Regional Development Studies, Faculty of Global and Regional Studies Credits Required for Graduation					
Required Number of Credits for Graduation: 124	Subject Category			Domestic Students	International Students
	Liberal Arts 8 credits or more	Philosophy and Thought	Elective Compulsory	2 credits or more	
		Foundation of Academic Studies			
		International Human Resource Development			
		Education for Career Development and Citizenship			
		General Education and Interdisciplinarity			
		Liberal Arts In English			
	Study Skills	Basic Academic Skills	Compulsory	6 credits	
		Advanced Academic Skills 8 credits or more	Compulsory	6 credits	
			Elective Compulsory	2 credits or more	
		Language and Communication Skills	English	Compulsory	6 credits	
				Elective Compulsory	6 credits or more	4 credits or more
			Second Foreign Language	Elective Compulsory	4 credits or more	
			Language and Communication	Elective		
			Japanese	Compulsory		12 credits
				Elective		
		Support Study Abroad	Special English Education Subjects			
	Academic Subjects			44 credits or more	
	Project Studies		Compulsory	12 credits or more	
			Elective	6 credits or more	
	Career Development		Compulsory	4 credits	
			Elective		
	Open Subjects offered in other faculties				

In the case of the Regional Development Studies Course, Department of Regional Development Studies, Faculty of Global and Regional Studies, students must earn the required credits shown above and also satisfy the completion requirements of at least one of six programs.

The program types are as follows:

· International Development　　· Comparative Culture and Society　　· Public Policies
· Regional Design　　· Environment and Disaster Prevention　　· Japan and Asian Studies

See the "Course Handbook" on the Toyo University website for details on the completion requirements of each program.

Faculty of Information Sciences and Arts

● **For transfers** *(hennyugaku* or *tennyugaku)* **to the second year**

⑴ Of credits that were earned at a university or other institution prior to transfer *(hennyugaku* or *tennyugaku)* to Toyo University, Toyo University will recognize up to 32 credits as credits earned in the first-year subjects of its Faculty of Information Sciences and Arts.

⑵ When it is deemed that subject credits earned prior to transfer *(hennyugaku* or *tennyugaku)* to Toyo University match with the subject name, lecture content, number of credits, and other items in the Faculty of Information Sciences and Arts' Curriculum Table, Toyo University will recognize credits individually for each subject by matching the studied subjects with the subjects of the faculty.
However, when subjects cannot be recognized individually as subjects of the Faculty of Global and Regional Development Studies, the university will recognize the number of credits as a lump sum for each subject field.

⑶ After transferring *(hennyugaku* or *tennyugaku)*, students will earn the credits still needed to satisfy conditions of starting graduation research as well as graduation requirements in accordance with the number of recognized credits and course instruction in the department.

● **Number of credits required for graduation**

Category		Credits
General Education	Philosophy and Thought	2
	Foundation of Academic Studies	
	International Human Resource Development	10
	Education for Career Development and Citizenship	
	Health Care and Sports	
	General Education and Interdisciplinarity	
	Subtotal	28
Technical Education Subjects	Required Subjects	20
	Common Subjects	
	Systems and Informatics Course	＊
	Media Sciences and Arts Course	＊
	Psychology and Sports Informatics Course	＊
	Courses for Social Investigators	
	Subtotal	68
Teacjer Training Subjets		
Non-Departmental Subjects		
Total		124

＊From the third semester, students will be assigned to one of the courses of "Systems Information," "Media Sciences and Arts," and "Psychology and Sports Informatics Course." Students must earn 28 credits from their course of assignment and eight credits each from the remaining two courses in order to graduate.

● **Number of credits required for starting graduation research ⑴**
Number of established required credits to take the 4th-year compulsory subjects "Information Sciences and Arts Seminar 5" and "Projects for Graduation 1"

Category		Credits
General Education	Philosophy and Thought	
	Foundation of Academic Studies	
	International Human Resource Development	
	Education for Career Development and Citizenship	
	Health Care and Sports	
	General Education and Interdisciplinarity	
	Subtotal	
Technical Education Subjects	Compulsory	10
	Common	
	Systems and Informatics Course	＊
	Media Sciences and Arts Course	＊
	Psychology and Sports Informatics Course	＊
	Courses for Social Investigators	
	Subtotal	36
Teacjer Training Subjets		
Non-Departmental Subjects		
Total		92

＊Students must earn 24 credits from their course of assignment in order to graduate.

● Number of credits required for starting graduation research ⑵
Number of established required credits to take the 4th-year compulsory subjects "Information Sciences and Arts Seminar 6" and "Projects for Graduation 2"

Category		Credits
General Education	Philosophy and Thought	
	Foundation of Academic Studies	
	International Human Resource Development	
	Education for Career Development and Citizenship	
	Health Care and Sports	
	General Education and Interdisciplinarity	
	Subtotal	
Technical Education Subjects	Compulsory	14
	Common	
	Systems and Informatics Course	＊
	Media Sciences and Arts Course	＊
	Psychology and Sports Informatics Course	＊
	Courses for Social Investigators	
	Subtotal	44
Teacjer Training Subjets		
Non-Departmental Subjects		
Total		108

*Students must earn 26 credits from their course of assignment in order to graduate.

● Presentation of syllabi
After completing the admission procedure, transfer students will be asked to submit copies of syllabi (showing lecture content in Japanese or English) for all credit subjects completed prior to their transfer *(hennyugaku* or *tennyugaku)* to Toyo University for recognition of credit. These syllabi should be arranged in advance.

Contact Information for Toyo University

1. Inquiry about Admissions

[Admissions office]
E-mail   mliao@toyo.jp

2. Inquiry about Status of Residence, Visas, etc.

[Toyo University Support Office for COE and Status of Residence]
E-mail   toyo-pugs@tugs.co.jp

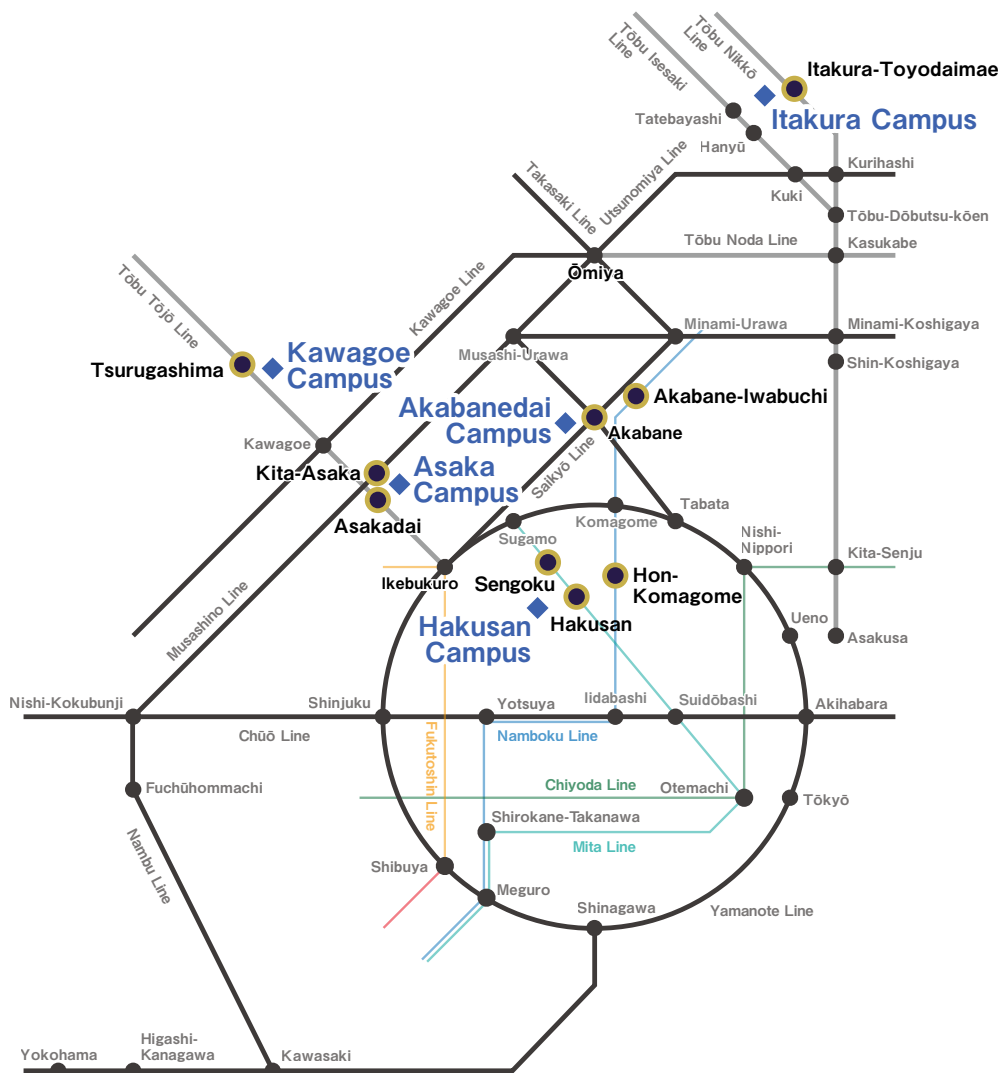## 3. Inquiry about payment of Tuition and Fees , Refund of Payments

[Financial Affairs Section, Accounting Department]
E-mail   mlgakuhi@toyo.jp

4. Inquiry on the Faculty of Information Networking for Innovation and Design' s Preliminary Aptitude Screening Exam

[Akabanedai Administration Office]
E-mail   admissions-office@iniad.org

Transportation information

Hakusan Campus

- Toei Mita Line: 5-minute walk from Hakusan Station (Exit A 3)
- Toei Mita Line: 8-minute walk from Sengoku Station (Exit A1)
- Tokyo Metro Namboku Line: 5-minute walk from Hon-Komagome Station (Exit 1)

Akabanedai Campus

- JR: 8-minute walk from Akabane Station (West Exit)
- Tokyo Metro Namboku Line / Saitama Railway Line: 12-minute walk from Akabane-iwabuchi Station (Exit No. 2)

Asaka Campus

- Tobu Tojo Line: 10-minute walk from Asakadai Station (North Exit)
- JR Musashino Line: 10-minute walk from Kita-Asaka Station

Kawagoe Campus

- Tobu Tojo Line: 10-minute walk from Tsurugashima Station (East Exit)

Itakura Campus

- Tobu Nikko Line: 10-minute walk from Itakura-Toyodaimae Station (West Exit)

TOYO UNIVERSITY