

Guideline has been modified on September 22, 2021

Page 8. Applicants who reside **OUTSIDE Japan can pay and submit their documents before the online application opens.**

Page 10. Screenshot of the online application will not be necessary.

Page 16. Screening fee payment can be done before the online application opens (only for applicants who reside **OUTSIDE Japan)**

Waseda University

Graduate School of Fundamental / Creative /

Advanced Science and Engineering

AO Admission to English-based Graduate

Program (Including Research Student Program)

for September 2021 and April 2022

APPLICATION GUIDELINES

Screening process or application procedures may change due to the COVID-19 situation. In such cases, we will notify the information on our website, therefore, please visit our website frequently. https://www.waseda.jp/fsci/en/admissions_gs/
In addition, if there will be any changes after the application period, we will notify applicants by email. Therefore, also please check your email regularly.

September 22, 2021 updated

Please read before you proceed
< Important points for application >

1. READ THE APPLICATION GUIDELINES CAREFULLY

We won't answer to any inquiries regarding the topics which we have already indicated in the application guidelines.

2. CHECK CAREFULLY IF THERE ARE NO MISTAKES BEFORE COMPLETING/SUBMITTING THE ONLINE APPLICATION FORM

The online application system does not have "temporarily save" function. Therefore, input all your data at once and make sure that there are no mistakes before you complete/submit it.

3. CONTACTING YOUR PROSPECTIVE SUPERVISOR AT LEAST ONE MONTH BEFORE THE APPLICATION IS STRONGLY RECOMMENDED

If you fail to do so, there is possibility that it will cause disadvantages during the screening. Include your basic information, CV, and a detailed research plan in your email to your prospective supervisor. If you are applying for the Master's Non-Degree (Research Student) Program without receiving research guidance, you do not need to contact any supervisor. Confirm details about research guidance and supervisors through the following URLs.

- List of Research Guidance and Supervisors (Including Contact Information)

https://www.waseda.jp/fsci/EN/admissions_gs/#anc_4

- Researcher Database: <http://researchers.waseda.jp/en/>

*** If one supervisor instructs multiple research topics as a main supervisor in one or multiple departments, the vice supervisor may act as the main supervisor. Confirm with your prospective supervisor before application.**

4. DO NOT POST YOUR ORIGINAL HARD COPY OF THE GRADUATION DIPLOMAS OR CERTIFICATES WHICH CANNOT BE REISSUED

Our admissions office will not be responsible for any loss or damages during the delivery of your important documents. Please request your Certificates from your university which can be reissued. We also accept the certified copies issued from your university with original seals stamped on.

5. CHECK THE DELIVERY STATUS BY YOURSELF

Use a trackable postal service. We recommend using a courier company such as DHL, FedEx, UPS ETC. (for applicants who reside outside Japan). Please note that we do not inform the applicants their shipment delivery status.

6. IF YOU CHANGE YOUR ADDRESS DURING THE PROESS OF YOUR APPLICATION (UNTIL THE RESULT COMES OUT) PLEASE CONTACT US IMMEDIATELY

If you have moved and changed your address during the application period, you will need to inform us your new address in full (postal code, province and telephone number as well) immediately. Otherwise, we will not be able to post important documents for you.

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[Handling of Personal Information]

Waseda University utilizes applicant information (addresses, names, dates of birth etc.) collected at the time of application in order to carry out operations such as the entrance examination, announcement of the screening results, and enrollment procedures. We will take necessary and proper measures to protect such information from leakage, disclosure, or unauthorized use. All or part of the above operations may be outsourced to an agency. In such case, the agency will be contractually required to maintain necessary and proper management. Please note that the personal information may be used as materials for studies and researches to improve our entrance examinations. The information will be statistically processed to prevent any individuals from being identified.

[Collecting Information Related to Gender]

For the purpose of administering entrance exams in an efficient manner and carrying out admission procedures, Waseda University collects information regarding your gender on legal documents. The information is collected only when the reason is deemed reasonable, and these cases are limited to a minimum.

<https://www.waseda.jp/inst/diversity/news/2020/04/21/8631/>

[Accommodations during the Examination and School Attendance]

If you expect to require special care during the entrance examination or after entering the university due to a disability or serious medical condition, etc., please contact the Graduate Admissions Office, Center for Science and Engineering at Waseda University immediately.

1. Number of Students to Be Admitted

1) Master's Degree and Non-Degree (Research Student) Program

Graduate School	Program	Department	September Entrance	April Entrance
Graduate School of Fundamental Science and Engineering	Master's Degree and Master's Non-degree (Research Student) Program	Department of Pure and Applied Mathematics	A Few	A Few
		Department of Applied Mechanics and Aerospace Engineering	A Few	A Few
		Department of Electronic and Physical Systems	A Few	A Few
		Department of Intermedia Studies	A Few	A Few
		Department of Computer Science and Communications Engineering	A Few	A Few
		Department of Materials Science	-	-
Graduate School of Creative Science and Engineering		Department of Architecture	A Few	A Few
		Department of Modern Mechanical Engineering	A Few	A Few
		Department of Industrial and Management Systems Engineering	-	-
		Department of Civil and Environmental Engineering	A Few	A Few
		Department of Earth Sciences, Resources and Environmental Engineering	A Few	A Few
		Department of Business Design & Management	-	-
Graduate School of Advanced Science and Engineering		Department of Pure and Applied Physics	A Few	A Few
		Department of Chemistry and Biochemistry	A Few	A Few
		Department of Applied Chemistry	A Few	A Few
		Department of Life Science and Medical Bioscience	A Few	A Few
		Department of Electrical Engineering and Bioscience	A Few	A Few
		Department of Integrative Bioscience and Biomedical Engineering	A Few	A Few
		Department of Nanoscience and Nanoengineering	A Few	A Few
		Cooperative Major in Nuclear Energy	-	-

*** The master's degree program is a two-year program.**

*** Master's non-degree (research student) program will NOT be able to get a degree, and it is a half-year or one-year program. If the master's research students will not take any courses for the second semester, their registration will be deleted at the end of the first semester. If they select**

courses conducted in the second semester, such as research guidance, they will continue the master's non-degree (research student) program in the second semester.

Master's research student can receive research guidance, attend seminars and take lectures and all of them can be selected via online application. The professor of the seminar and the professor of the research guidance must be the SAME person. You cannot select a seminar if the professor is not the same as the research guidance. If you select a seminar of a different professor, the registration will be cancelled automatically. However, the maximum number of credits that you can earn is 14 credits per semester and 28 credits per year, with no credits earned for receiving research guidance.

* The courses selected by master's research students via online application are fixed at the time of screening. No changes will be allowed under any circumstances after the announcement of admission results.

* If master's research students (non-degree program students) become master's degree students, up to 10 credits (excluding research guidance) earned in the master's non-degree (research student) program can be converted to the credits required for completion of the master's degree program.

2) Doctoral Degree and Non-degree (Research Student) Program

Graduate School	Program	Department	September Entrance	April Entrance
Graduate School of Fundamental Science and Engineering	Doctoral Degree and Non-degree (Research Student) Program	Department of Pure and Applied Mathematics	A Few	A Few
		Department of Applied Mechanics and Aerospace Engineering	A Few	A Few
		Department of Electronic and Physical Systems	A Few	A Few
		Department of Intermedia Studies	A Few	A Few
		Department of Computer Science and Communications Engineering	A Few	A Few
		Department of Materials Science	A Few	A Few
Graduate School of Creative Science and Engineering		Department of Architecture	A Few	A Few
		Department of Modern Mechanical Engineering	A Few	A Few
		Department of Industrial and Management Systems Engineering	A Few	A Few
		Department of Civil and Environmental Engineering	A Few	A Few
		Department of Earth Sciences, Resources and Environmental Engineering	A Few	A Few
		Department of Business Design & Management	A Few	A Few

Graduate School of Advanced Science and Engineering		Department of Pure and Applied Physics	A Few	A Few
		Department of Chemistry and Biochemistry	A Few	A Few
		Department of Applied Chemistry	A Few	A Few
		Department of Life Science and Medical Bioscience	A Few	A Few
		Department of Electrical Engineering and Bioscience	A Few	A Few
		Department of Integrative Bioscience and Biomedical Engineering	A Few	A Few
		Department of Nanoscience and Nanoengineering	A Few	A Few
		Cooperative Major in Advanced Biomedical Sciences	-	-
		Cooperative Major in Advanced Health Science	-	-
		Cooperative Major in Nuclear Energy	A Few	A Few

*** The doctoral degree program is a three-year program.**

*** The doctoral non-degree (research student) program is a one-year program and will not be able to get a degree.**

2. Applicant Qualifications

1) Master's Degree and Non-Degree (Research Student) Program

Applicants must meet one of the following criteria.

- a) Those who have completed 16 years of standard school education (formal school education) in a country outside Japan or are expected to complete such education by one day before the date of enrollment (September 20 or March 31). Those who have graduated from a university offering courses only in English in Japan or are expected to graduate from such a university by one day before the date of enrollment will also be applicable.

- b) Those who have completed 15 years of school education outside Japan, or are expected to complete such education by one day before the date of enrollment (September 20 or March 31), and have been recognized by the Graduate School of Fundamental / Creative / Advanced Science and Engineering as having earned a specified number of credits with an excellent academic record.

- c) Those who have been recognized by the Graduate School of Fundamental / Creative / Advanced Science and Engineering via an individual screening process to possess academic capabilities equivalent or superior to those of university graduates, and are 22 years old or older by one day before the date of enrollment (September 20 or March 31)

d) Those who meet all the following criteria

- Those who apply for the master's degree program entering in September.
- Those who are juniors (excluding those who have taken a leave of absence) **at the English-based Undergraduate Degree Program, School of Fundamental / Creative / Advanced Science and Engineering, Waseda University** at the time of application.
- Those who have earned half of the credits or more required for graduation in the undergraduate program at the end of their sophomore year, having obtained grades of "A+" or "A" (80 points or more per 100 points) for two-thirds of the credits or more, and are expected to earn three-fourths of the credits or more required for graduation in the undergraduate program at the end of their junior year, obtaining grades of "A+" or "A" (80 points or more per 100 points) for two-thirds of the credits or more.
- Those who have received permission to do so by their prospective department and supervisor.
 - * Those who were accepted to the master's degree program upon meeting the criterion d) above will not obtain a bachelor's degree.
 - * Those who meet the criterion d) above but fail to earn aforementioned credits or obtain aforementioned grades at the end of their junior year will have their acceptance automatically canceled.

*** For those who have completed primary, secondary, and higher education in the countries where formal education from primary to higher education is completed in less than 16 years, or meet the criterion b) or c) above, their educational background will need to be examined before application. Contact the Graduate Admissions Office, Center for Science and Engineering to determine eligibility at least one month before the first day of the submission period for application documents.**

*** Those who have completed a three-year program (zhuanke) in the People's Republic of China or are expected to complete such a program cannot apply. However, those who have transferred to and completed a four-year program (benke) in the People's Republic of China after completing a three-year program (zhuanke) or are expected to transfer to and complete such a program can apply.**

2) Doctoral Degree and Non-Degree (Research Students) Program

Applicants must meet one of the following criteria.

- a) Those who have obtained a master's degree, professional master's degree, or equivalent degree outside Japan, or are expected to obtain such a degree by one day before the date of enrollment (September 20 or March 31). Those who have obtained a master's degree, professional master's degree, or professional doctoral degree in law by taking courses only in English in Japan or are expected to obtain such a degree by one day before the date of enrollment will also be applicable.
- b) Those who have been recognized by the Graduate School of Fundamental / Creative / Advanced Science and Engineering via an individual screening processes to possess academic capabilities equivalent or superior to those of holders of a master's degree, professional master's degree, or professional doctoral degree in law, and are 24 years old or older by one day before the date of enrollment (September 20 or March 31).

c) Those who are aiming to complete the English-based Master's Degree Program at the Graduate School of Fundamental / Creative / Advanced Science and Engineering in one year or one and a half years, are expected to obtain over 30 credits from the designated courses, and should be recognized as students with excellent achievements by their prospective supervisor and department.

*** For those who meet the criterion b) above, their educational background will need to be examined before application. Contact the Graduate Admissions Office, Center for Science and Engineering to determine eligibility at least one month before the first day of the submission period for application documents.**

* Research students with "Student" residence status can take courses for up to one year due to restrictions of the Immigration Services Bureau. If they have taken courses as research students at any other universities and wish to take courses as research students at Waseda University next year, in most cases, their status of residence for another year may not be changed or extended due to the restrictions decided by the Immigration Services Bureau. Please contact the Immigration Services Bureau for the details.

* In order to obtain "Student" residence status, research students must take at least 10 hours of courses per week **(7 courses excluding Japanese language courses offered by the Center for Japanese Language). If they receive research guidance, they can obtain "Student" residence status without taking any other courses.**

* If you submit a Certificate of Expected Graduation or Certificate of Enrollment at the time of application, you will need to submit a Certificate of Graduation (and Degree) after you graduate from your university as soon as possible before your admission. If you cannot submit them, your admission offer will be withdrawn. Applicants who have graduated from a Chinese university will need to submit both Certificate of Graduation and Certificate of Degree.

3. Application Methods

There are two application methods. One is "Application from inside of Japan" and the other is "Application from overseas".

Application from inside of Japan :	For applicants who reside in Japan at the time of application (Japanese citizens or non-Japanese who possess a resident status in Japan (temporary visitors excluded))
Application from overseas	For those who are outside of Japan at the time of application (Japanese citizens or non-Japanese)

4. Application

Application will be completed when the applicant has finished screening fee payment, online application registration and submission of the application documents. **If any of the requirements have not been made, the application will NOT be accepted.**

Applicants who reside **outside** Japan can pay and submit their application documents **before** the online application opens. (Applicants who reside in Japan must complete their payment and submit their application documents during the application period)

1) Application Period

September 2021 Entrance	Payment Period for Screening Fee	December 14 (Mon.), 2020 - April 2 (Fri.), 2021
	Registration Period for Online Application	December 14 (Mon.), 2020 at 9:00 a.m. JST - April 2 (Fri.), 2021 at 5:00 p.m. JST
	Submission Period for Application Documents	December 14 (Mon.), 2020 - April 2 (Fri.), 2021
April 2022 Entrance	Payment Period for Screening Fee	October 18(Mon), 2021 to October 28(Thu.), 2021
	Registration Period for Online Application	October 18(Mon), 2021 at 9:00 a.m. JST to October 28(Thu.), 2021 at 5:00 p.m. JST
	Submission Period for Application Documents	October 18(Mon), 2021 to October 28(Thu.), 2021

*** All information selected through the online application, such as enrollment period, department, research guidance, etc. is fixed at the time of application. No changes will be allowed under any circumstances after application.**

2) Registration Procedure for Online Applications

Access the following URL. It will be open from the start date of application.

https://www.waseda.jp/fsci/EN/admissions_gs/#anc_10

3) Submission Procedure for Application Documents

Method		<u>Send via postal mail or submit in person</u> Residents IN Japan: Simplified registered mail Residents OUTSIDE Japan: Express mail service
Deadline	September Entrance	Residents in Japan: April 2 (Fri.), 2021 (Must be Postmarked) Residents outside Japan: April 2 (Fri.), 2021 (Final Arrival Date)
	April Entrance	Residents IN Japan: October 28 (Thu.), 2021 <u>Must be postmarked</u> Residents OUTSIDE Japan: October 28 (Thu.), 2021 <u>Final arrival date</u>
Time		9:00 a.m. - 5:00 p.m. (Excluding Saturdays, Sundays, and National/School Holidays)
Address:		Graduate Admissions Office, Center for Science and Engineering Waseda University, First Floor, Building No.51, Nishiwaseda Campus, 3-4-1 Okubo, Shinjuku-ku, Tokyo 169-8555 JAPAN
How to send your application documents		Residents in Japan: Paste the CHECKLIST (with our address) on a square No.2 envelope (W 24 cm x H 33 cm). Residents outside Japan: Write down the mailing address on the delivery slip and paste it on the courier service envelope. The CHECKLIST must be enclosed in the envelope.

*** If you are uncertain whether your application documents will arrive by the submission deadline, send your documents via express mail or courier service.**

*** Use a tracking number to confirm the arrival of your application documents. We will not answer whether we have received the applicants application documents or not.**

*** Do not staple your application documents together.**

4) Application Documents (Download the specified forms from the website of the Faculty of Science and Engineering, Waseda University. They **must be printed on one-sided A4 paper**.)

Document	Notes
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> Not necessary !! </div> <p>① Screenshot of Online Application</p>	<p>* Take the following steps.</p> <p>a) Fill in the "Application/申請" form.</p> <p>b) Print out the "Application/申請" form.</p> <p>c) Click the "Save/保存" button.</p> <p>* Do not click the "Save/保存" button before printing out the "Application/申請" P..</p> <p>* The "Application/申請" P. will not be displayed again after clicking the "Save/保存" button).</p> <p>* You must register an online application once only. If you register an online application multiple times, your application will NOT be accepted.</p> <div style="border: 2px solid red; padding: 10px; margin-top: 10px;"> <p>You do not need to enclose the screenshot of your online application, but please DO NOT FORGET to register online when the application opens from 18th October until 28th October, 2021.</p> </div>
<p>1. Application Form</p> <p>* Download the specified format.</p>	<p>* Download the specified format. * Write in English.</p> <p>* Both typewriting and handwriting are acceptable. Write within two pages. Do not change the specified format. If you handwrite, please use a ball-point pen clearly.</p> <p>* Paste the same ID photos on the application form. The following requirements must be met.</p> <p>a) ID photo (W 3 cm x H 4 cm)</p> <p style="padding-left: 40px;">Color photos taken within three months from the first day of the submission period for application documents (headshot, front, no headwear, no background, and no frame)</p> <p>b) Photos with scarves, sunglasses, etc. are NOT acceptable.</p> <p>c) Unclear photos such as snapshots, etc. or photos that are difficult to identify individuals due to different hairstyles, etc. are NOT acceptable.</p> <p>d) Instant photos taken in an ID photo booth are acceptable. However, photos taken at home, etc. are NOT acceptable.</p> <p>e) Write your name on the back of the photos and paste the photos with glue on the designated spaces.</p> <p>f) Submit photos that allow the individual to be identified, because they will be used for student ID cards after entrance. Waseda University will register photos as personal information for identification in various procedures, such as our online service.</p> <p>* Residents outside Japan do not need to paste the certificate of payment of the screening fee on the application form but enclose the remittance form with their application documents.</p> <p>* If you fall into one of the screening fee waiver programs Page 17, 1), 2), 4), 5), 6), or 7), enclose a note to state that you are qualified with your application documents. If you fall into screening fee waiver program 3), enclose the designated document with your application documents.</p>

<p>2. Certificate of (Expected) Graduation or Certificate of Enrollment</p> <p>* Original *English or Japanese</p>	<p>* Must be original. Photocopies are not acceptable.</p> <p>* We do not return the Certificate of (Expected) Graduation and Certificate of Enrollment which your university can reissue.</p> <p>* If you cannot submit “original (with original university’s seals)” Certificates of (Expected) Graduation, Certificate of Enrollment, Certificate of Degree, <u>submit certified copies with original seals issued by your university.</u></p> <p>* If you have graduated (completed), or are expected to graduate from (complete) <u>multiple degree programs such as bachelor’s, master’s / doctoral programs, etc., submit the Certificates of (Expected) Graduation/ Enrollment / Degree and Academic Transcripts from “ALL” the programs.</u></p> <p>* If the Certificate of Expected Graduation is not issued, submit the “Certificate of Enrollment”.</p> <p>* You can submit certificates that combines Certificates of Graduation, Academic Transcripts, etc.</p> <p>* Please submit the document written in Japanese or English. If applicant is not able to obtain the document written in Japanese or English, please prepare the translation and get it verified by notary office to prove that the translation is correct. Please submit the translation together with the original verification document by notary office.</p> <p>*Applicants who are scheduled to graduate from a university or complete a program must submit a certificate of expected graduation / completion or certificate of enrollment and an academic transcript which includes all grades from the first semester of the undergraduate program when applying; they must also have to submit a certificate of graduation or certificate of completion and a final transcript during the enrollment procedures.</p> <p>* If there are any changes in the certificates of graduation (completion) or academic transcripts due to the following reasons, enclose a document to state that you are qualified with your application documents.</p> <ul style="list-style-type: none"> a) Grade-skipping b) Studying Abroad c) Leave of Absence d) Military Service e) Changing of Surname
<p>3. Academic Transcript</p> <p>* Original</p>	<p>* Must be original. Photocopies are not acceptable.</p> <p>* Submit the document enclosed in an envelope with official seals.</p> <p>* We will not return the Academic Transcript which your university can reissue it.</p> <p>* If you cannot submit “original (with original university’s seals)” Academic Transcripts, <u>submit certified copies with original seals issued by your university.</u></p> <p>* The document should include the date of issue.</p> <p>* Please submit the latest version of transcripts if you are expected to graduate when you apply for admission. The transcript of the school which you have already graduated should be issued after your graduation.</p>

	<p>* Applicants must submit official certificates including all grades for all undergraduate and graduate schools attended.</p> <p>* For applicants who have transferred, a transcript from the previous institution must also be submitted.</p> <p>* If the transcript does not include an explanation of the grading system, official documents that explain the grading system at the home university must also be submitted.</p> <p>* If the applicant cannot obtain the certificates written in Japanese or English, please attach an English or Japanese translation notarized by an embassy or another appropriate office officially approved by the government with original certificate and transcript and the translation together with the original verification document by notary office.</p>
<p>4. Online Verification Report of China Higher Education Qualification Certificate in English</p> <p>*Please request to CHESICC so we can receive it by email.</p>	<p>< <u>For applicants who graduated and obtained a degree from a university or college in Mainland China (excluding Hong Kong, Taiwan, and Macau)</u>></p> <p>1) Applicants who have “graduated” from a university in the People's Republic of China, arrange for an official <u>"Online Verification Report of China Higher Education Qualification Certificate in English with 18-digit certificate number (NOT Verification Report of Student Record)"</u> to be sent directly to our office (graduate@sci.waseda.ac.jp) from CHESICC via email. Visit CHESICC website (https://www.chsi.com.cn/en/pvr/) for more information.</p> <p>2) Applicants who have “not graduated” from a university in the People's Republic of China yet when you apply for admission</p> <p>Applicants must submit the “original” Certificate of Graduation and Certificate of Degree, Academic Transcript <u>after your graduation</u>, and arrange for an official <u>“Online Verification Report of China Higher Education Qualification Certificate in English”</u> to be sent directly to our office (graduate@sci.waseda.ac.jp) from CHESICC via email. We need to check your graduation status and academic results before your enrollment.</p> <ul style="list-style-type: none"> • Online Verification Report must reach to our office by the deadline of the application period. If the Online Verification Report of China Higher Education Qualification Certificate is sent before the application period, it is acceptable. • Only English report sent directly from CHESICC will be considered valid.
<p>5. English Test Score Report</p> <p>* Official</p>	<p><u>Waseda university students who belong to/graduated from English Degree program</u></p> <p>English test score report is not required but if you are a research student, you must submit a score report.</p> <p><u>Native English Speaker</u></p> <p>Proof of English language ability will not be required. Enclose a note instead stating that you are qualified with your application documents instead.</p> <p><u>Non-Native English Speaker</u></p> <p>Proof of English Language Ability or an official certificate that indicates English as the medium of instruction issued by one's home university.</p>

	<p>* If you fall into the category a) or b) below, enclose an original certificate issued by your university to prove that you are qualified.</p> <p>a) Graduated from a university offering courses only in English, or are expected to graduate from such a university by one day before the date of enrollment (September 20 or March 31) (applicants for the Master's Program and Master's Research Student Program)</p> <p>b) Obtained a master's degree, professional master's degree, or professional doctoral degree in law by taking courses only in English, or are expected to obtain such a degree by one day before the date of enrollment (September 20 or March 31) (applicants for the Doctoral Program and Doctoral Research Student Program)</p> <p>[Proof of English Language Ability]</p> <p>* Only the following reports are acceptable. We do NOT ask for a minimum score, but obtaining one of the following scores or higher is recommended.</p> <p>* Must have been taken no more than 2 years before the application START date</p> <p><u>a) TOEIC Listening & Reading of 800 Official Score Certificate</u></p> <ul style="list-style-type: none"> • Applicants have to submit "Official Score Certificate" with other application documents. <p><u>b) TOEFL iBT of 79 (①to ③ are necessary)</u></p> <p>① Takers for TOEFL iBT must enclose an unofficial test taker / examinee score report with other application documents.</p> <p>② Ask ETS to send an Institutional Score Report to us directly. The DI code (Institution Code) is "2874" when sent it directly from ETS (All department code is acceptable. If you cannot find suitable department code, please select "99")</p> <p>③ Enclose a screenshot of request form for TOEFL iBT Institutional Score Report with other application documents</p> <ul style="list-style-type: none"> • We consider sitting scores only, "My Best" score is not taken into consideration for screening. • TOEFL iBT Home Edition is also acceptable. <p><u>c) IELTS Academic of 6.5 (Test Report Form)</u></p> <p>*TOEIC IP, TOEIC S&W, TOEIC Bridge, TOEFL ITP, TOEFL PBT, TOEFL CBT, IELTS General Training, etc. are NOT acceptable.</p> <p>* If you have taken multiple English tests above, you can submit all of them.</p>
<p>6. Recommendation Letter * Original</p>	<p>* Must be written by a university professor who (has) supervised the work of the applicant, a superior at the applicant's (current) institution or company, or other appropriate person.</p> <p>* Any format is acceptable.</p> <p>* Both typewriting (original sign necessary) and handwriting letters are acceptable.</p> <p>* Only letters issued within two years from the first day of the application period are acceptable. (Recommendation letters without the issue date are NOT acceptable).</p> <p>* Please prepare the letter(s) in English or Japanese.</p> <p><u>We do not accept letters in other languages.</u></p>

	Admission type	Required number
	Waseda University's students who belong to the English-based Degree Program, School of Fundamental / Creative / Advanced Science and Engineering	Not necessary
	Non – Waseda University's students	2
7. Master's Thesis or Summary of Master's Thesis * Photocopy	<p>< Applicants for Doctoral Program ></p> <ul style="list-style-type: none"> * The summary of the master's thesis should be within 2,000 words. * If a thesis or a summary is not written in English or Japanese, attach a translation in English or Japanese. Notarizations are not required. * If a master's thesis is not required for completion in your master's program, enclose a document to state that you are qualified with your application documents instead. 	
8. Permission Form for Application * Original	<p>< Applicants for Criterion d) on P. 7 ></p> <ul style="list-style-type: none"> * Only for current Waseda university's students and satisfy the Applicants for criterion d) on P. 7. * Any format is acceptable. * Make a request to your prospective department and supervisor to issue the form. 	
9. Remittance Form for Screening Fee * Photocopy	<p><Residents outside Japan > please enclose the remittance form photocopy.</p> <p><Residents in Japan> Please paste the <u>Certificate of Payment</u> of the screening fee on the application form.</p> <ul style="list-style-type: none"> * If you fall into one of the screening fee waiver programs P. 17, 1) to 7), enclose a note stating that you are qualified with your application documents. If you fall into the screening fee waiver program 3), enclose the designated form with your application documents. 	
10. Passport * Photocopy	<p>< All Foreign Nationals></p> <ul style="list-style-type: none"> * Submit a CLEAR photocopy of the face photo page. 	
11. Statement of Source of Funds * Original	<p>< All foreign Nationals></p> <ul style="list-style-type: none"> * Download the specified format at https://www.waseda.jp/fsci/en/admissions_gs/#anc_8. * If you have been selected as a scholarship student, submit the original certificate of scholarship award letter that shows the amount and duration of the scholarship along with this statement. If you are applying for a scholarship at the time of application, you must apply for the admission as a privately financed student. * If the certificate is not written in English or Japanese, attach a translation in English or Japanese. Notarizations are not required. 	

<p>12. Residence Card</p> <p>*photocopy of both sides</p>	<p><Foreign applicants who resides in Japan></p> <p>* Please enclose a copy of both sides of your Residence Card. Confirm the details with the Immigration Services Bureau before application, because extending or changing your visa status might be difficult depending on each individual case even if you possess a valid residence card for enrollment. It is possible to extend or change your visa status after your enrollment, but please make sure that you always have the valid residence card.</p> <p>For details: http://www.cie-waseda.jp/visastatus/en/index.html</p>
<p>13. Application for Certificate of Eligibility</p> <p>* Original</p>	<p><Foreign applicants who resides OUTSIDE Japan></p> <p>* Download the specified format at https://www.waseda.jp/fsci/en/admissions_gs/#anc_8.</p> <p>* Please typewrite. Do not handwritten. Do not change the format.</p>
<p>14. Agreement for Defraying Expenses</p> <p>* Original</p>	<p><Foreign applicants who resides OUTSIDE Japan></p> <p>* Download the specified format for 14 at https://www.waseda.jp/fsci/en/admissions_gs/#anc_8.</p> <p>* Any format officially issued by a bank is acceptable for 15. Around 3,000,000 JPY will be required for our program.</p>
<p>15. Certificate of Deposit Balance</p> <p>* Original</p>	<p>* <u>If you will defray all expenses by yourself</u>, the document 14. is not required. Submit only the document 15. of your own account.</p> <p>* If your family or relatives will defray your expenses, submit the documents 14. and 15. of the defrayer's own account.</p> <p>* Both typewriting and handwriting are acceptable, but the signature must be handwritten. Do not change the specified format.</p> <p>* If the document ⑯ is not written in English or Japanese, attach a translation in English or Japanese. Notarizations are not required.</p> <p>* Do not submit a transaction record of a financial institution such as a bank and securities company.</p> <p>* If you have been selected as a scholarship student, the documents 14. and 15. are not required. If you are applying for a SCHOLARSHIP at the time of application, you must apply for the admission as a "privately financed student" and you will need to submit 14. and 15.</p>
<p>16. GRE Official Graduate Institution Score Report</p> <p>*Optional to submit</p>	<p><Optional to submit></p> <p>* Only a report taken within five years from the first day of the application period is acceptable.</p> <p>* The DI code (Institution Code) is 4978 when sent directly from ETS. This must arrive by the submission deadline. Write down on a note that you have requested your GRE Report and enclose it with your application documents.</p> <p>* GRE General Test at Home is also acceptable.</p>

17. Request Form for Return of Submitted Materials *If necessary	<p><Optional to submit> Download the specified format if necessary. https://www.waseda.jp/fsci/en/admissions_gs/#anc_8</p> <p>* We will not return any documents to the applicants that can be reissued such as Certificates of Graduation, Certificate of Degree, Academic Transcripts, English Test Score Reports, and Certificates of Deposit Balance, etc. Please note that we will only give back documents which are considered to be difficult reissuing even if you have requested for returning back your documents.</p>
18. Checklist	<p>* Download the specified format.</p> <p>* Make sure that all the required application documents are enclosed before you submit them.</p>

* Applicants who are expected to complete **the Master's Degree Program, Graduate School of Fundamental / Creative / Advanced Science and Engineering, Waseda University by early completion (in one year or one and half a years)** need to contact their master's department or supervisor to determine their eligibility by March 12 (Fri.), 2021 (application for entering in September) or October 15 (Fri.), 2021 (application for entering in April). An application will not be accepted if the applicant fails to give prior notice to their supervisor/department office, or if the supervisor / department office does not report to the Senior Dean's Office in advance.

5) Important Notes on Falsified Application Documents

You may be deemed to have committed a dishonest act if you falsified, fabricated, or plagiarized a document, material or information submitted in your application. In such case, any decision taken on your application may later be invalidated, and the application documents submitted, and screening fee will not be returned.

5. Screening Fee **Residents outside Japan can make payment before the online application opens, but please consider applying for our program carefully before making your payment since there are immigration restrictions due to COVID-19.**

1) Residents in Japan

Program	Screening Fee
Master's/Doctoral Degree Program	30,000 JPY
Master's/Doctoral Non-Degree (Research Student) Program	25,000 JPY

2) Residents outside Japan

Program	Screening Fee
Master's/Doctoral Degree Program	7,000 JPY (5,000 JPY for Screening Fee and 2,000 JPY for Lifting Charge)
Master's/Doctoral Non-Degree (Research Student) Program	27,500 JPY (25,000 JPY for Screening Fee and 2,500 JPY for Lifting Charge)

<Screening Fee Waiver Program>

If you fall into one of the following categories, your screening fee will be waived. Confirm the details with the Graduate Admissions Office, Center for Science and Engineering.

- 1) Those who will complete a master's or professional program at Waseda University and will continue to enter as a doctoral degree student at a graduate school in the same faculty at the same time
- 2) Those who completed a master's or professional program at Waseda University, have continued to enter as a research student at a graduate school in the same faculty, and will continue to enter as a doctoral degree student at a graduate school in the same faculty; however, this must be within four years from entering the master's or professional program
- 3) Screening Fee Waiver Program for Applicants from Specified Countries

- Outline

Applicants who wish to be admitted into an undergraduate or graduate school of Waseda University are eligible to apply for a screening fee waiver if they reside in one of the countries designated by Waseda University AND hold nationality of one of those countries.

- Eligibility

The following conditions must be fulfilled:

- a) The applicant must reside in one of the countries classified as "Least Developed Countries" or "Other Low Income Countries" in the list of ODA recipients as published by OECD/DAC AND hold nationality of one of those countries (the applicant's country of residence and nationality do not necessarily have to be identical).
 - * For the list of eligible countries, refer to "Eligible Countries" below.
 - * Applicants residing in Japan are not eligible.
- b) Applicants with dual nationality are only eligible if both nationalities are included in the list of eligible countries described in a) above.

- Procedures

When applying to an undergraduate or graduate school of Waseda University, please enclose the following documents with the other application documents instead of the certificate of payment for the screening fee (copy of the remittance form etc.). The application for the screening fee waiver program must be made along with the application for admission. Applications made afterward will not be accepted under any circumstances.

- a) Application Form for Screening Fee Waiver (Download the specified form from the website of the Faculty of Science and Engineering, Waseda University. They **must be printed on one-sided A4 paper** and written with black ballpoint pen.)
- b) Copy of Passport (Including All Details of the Applicant)
 - * Applicants who apply for the screening fee waiver program are not required to pay the screening fee. However, if payment was made before the application for the screening fee waiver program, the screening fee will not be reimbursed.
 - * In the event that the applicant is found to be ineligible for the screening fee waiver program or have made a false claim, the application for admission to Waseda University itself might be revoked immediately.

- Eligible Countries

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, D.P.R.Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Vanuatu, Yemen, Zambia, Zimbabwe

- 4) Those who have been a graduate degree student at Waseda University and have continued to enter as a research student
- 5) Those who have been a graduate research student at Waseda University and have continued to enter as a research student at the same graduate school (limited, however, to the second or third year counted from the first time when they entered as a research student, excluding those who have been a graduate degree student at Waseda University and have continued to enter as a research student)
- 6) Those who have failed in entrance examinations as a graduate degree student and have continued to enter as a research student at the same graduate school (excluding cases where written examinations are imposed at the time of screening for research students)
- 7) Those who have been selected as a MEXT scholarship program student at the time of application for graduate school at Waseda University and have continued to enter as a research student

6. Method of Screening Fee Payment

1) Residents in Japan

- Please pay the screening fee at a convenience store near you.
 - To make a payment at a convenience store, you must complete the application procedure by accessing the “screening fee convenience store payment site” (<http://e-shiharai.net/>) **(Japanese only)** on the internet during the payment period for the screening fee (page 9).
 - After making the payment, **detach the “Certificate of Payment of the Screening Fee” on the Screening Fee Handling Description, paste it to the designated space (“Screening Fee Payment Certificate”) on the application form, and submit it.** Check the details on the screening fee payment method on the “Convenience Store Easy-Pay Systems for Entrance Exam Fees”.
 - The payment can be made 24 hours a day, seven days a week, including Saturdays, Sundays, and holidays. However, please note that application via the website will end at 23:00 on the last day of the payment period and the payment cannot be done at convenience store after 23:30 on the last day of the payment period.
- * If a family member or acquaintance of an applicant conducts the procedure for the applicant, the family member or acquaintance must enter the applicant's information.
- * If you are unable to make the payment at a convenience store for some reasons, please contact the Graduate Admissions Office, Center for Science and Engineering in advance.

Waseda University

Convenience Store Easy-Pay Systems for Entrance Exam Fees

Now you can transfer funds to pay for your entrance examination - 24 hours a day - from your nearest Lawson, Ministop, FamilyMart, Seven-Eleven.

- Before going to the convenience store, you will need to obtain an application number which you can get from going online on either your cellphone or computer. This number will be required when you make your payment.



<https://e-shiharai.net/>



To obtain your application number, please follow the instructions on the screen and input all necessary information. This number will be required when you make your payment.

If you input the wrong information when trying to obtain your application number, please start again from the beginning and make your payment.
If you are not able to make the required payment before the due date you will receive this deadline upon completing the online application, all the information you had input will be canceled automatically.

2 Convenience Store Payment

●The application fee cannot be paid through an ATM. Be sure to make your payment at the cash register.

Paying at SEVEN-ELEVEN
[13-digit Payment Slip Number] 払込票番号

Tell the counter staff that you want to make an "Internet shiharai."
Then provide your Payment [払込票番号]
Payment Slip Number

※If a payment slip is not printed out, just tell your number to the counter staff.

A multifunction copier can not be used to make payment.

●Make the payment at the register.
●Receive an Application Fee Statement. Detach the Certificate of Payment (receipt) portion.

Paying at LAWSON or MINISTOP
[11-digit Customer Number] お客様番号
[4-digit Verification Code] 確認番号

Use the Lawson information terminal Loppi

Touch the "各種サービスメニュー" option
Various Service Menu

Select the "各種代金お支払い" button on the touch screen
All Payments

Touch the "各種代金お支払い" option
All Payments

Touch "マルチペイメントサービス"
Multi-Payment Service

Enter your [お客様番号][確認番号]
Customer Number Verification Code

●Loppi, FamiPort issues a funds transfer receipt. You will need to take this to the cash register within 30 minutes and make the actual payment.
●Receive an Application Fee Statement. Detach the Certificate of Payment (receipt) portion.

* Design and layout of the touch screen buttons is subject to change without notice.

Paying at FamilyMart
[11-digit Customer Number] お客様番号
[4-digit Verification Code] 確認番号

Use the FamilyMart information terminal FamiPort

Select the "代金支払い" button on the touch screen
All Payments

Touch the "各種代金お支払い" option
All Payments

Enter your [お客様番号][確認番号]
Customer Number Verification Code

●Loppi, FamiPort issues a funds transfer receipt. You will need to take this to the cash register within 30 minutes and make the actual payment.
●Receive an Application Fee Statement. Detach the Certificate of Payment (receipt) portion.

* Design and layout of the touch screen buttons is subject to change without notice.

3 Application

Affix the receipt portion to "Form for Submission of the Certificate of Payment of Application Fee" in the designated location.

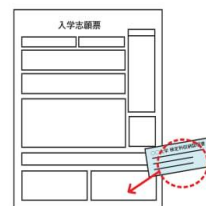
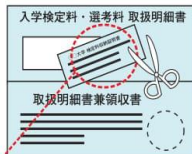
●Seven-Eleven

Detach the receipt portion of the Exam Fee Statement and affix it to the application packet in the designated location. Hold onto the proof of bank transfer for your records.



●Lawson ●Family Mart ●Ministop

Detach the receipt portion (Certificate of Payment) of the Application Fee Statement and affix it to the application packet in the designated location. Hold onto the remainder of the Fee Statement ("Applicant's Copy" portion) for your records.



Attach Your Receipt (Certificate of Payment) to the Application

※When attaching the certificate of payment, be sure to use glue which is suitable for use with thermal paper and pressure-sensitive paper. Please check the glue label.

※When paying at a convenience store, proof of payment via bank stamp is not necessary.

- Be sure to complete your convenience store payment before the time limit expires. All the payment information you entered will be deleted automatically if the payment is not completed before the deadline.
- Please note: After application fee payment has been made at any of the above shops, refund is not possible.
- Please double-check the application deadline in your application guide. Post your payment early enough to be sure it is received in time.

Payment Commission

(transfer fee charged by all participating stores)

There is a fee for this payment transfer service, which applicants must pay in addition to the entrance exam fee. The payment commission is as the same at all participating stores.

convenience stores:	Entrance exam fee ¥49,999 or less	500 yen
	Entrance exam fee ¥50,000 or more	720 yen

Questions about paying your entrance exam fees at convenience stores? Please visit:

Note: Convenience store staff cannot answer questions about the service.

<https://e-shiharai.net/>

2) Residents outside Japan

Please follow the procedure below to remit 7,000 JPY (Master's / Doctoral Degree Program: the screening fee of 5,000 JPY plus the lifting charge of 2,000 JPY) or 27,500 JPY (Master's / Doctoral Non-degree (Research Student) Program): the screening fee of 25,000 JPY plus the lifting charge of 2,500 JPY) from a local financial institution. If the local financial institution requires a separate handling / lifting fee, you must pay them in addition to the above remittance fee. Enclose a copy of the remittance form with your other application documents.

Type	Telegraphic Transfer
Payment Method	Advise and Pay
Bank Transfer Fee	Payer's Responsibility
Lifting Charge	Payee's Account
Amount	Master's / Doctoral Degree Program: 7,000 JPY (5,000 JPY for screening fee, 2,000 JPY for lifting charge) Master's / Doctoral Non-Degree (Research Student) Program: 27,500 JPY (25,000 JPY for screening fee, 2,500 JPY for lifting charge)
Purpose	Screening fee
Message	Applicant's name in English
Remittance Destination	Bank Name : MUFG Bank, LTD. Branch Name : EDOGAWABASHI BRANCH Account Number : 0035967FLE (Applicant's for Graduate School of Fundamental Science and Engineering) 0035967FLF (Applicant's for Graduate School of Creative Science and Engineering) 0035967FLH (Applicant's for Graduate School of Advanced Science and Engineering) Account Holder : Waseda University Bank Address : 1-48-13 SEKIGUCHI, BUNKYO-KU, TOKYO 112-0014, JAPAN Swift Code : BOTKJPJT (8-digit) or BOTKJPJTXXX (11-digit)
Important Notice	Applicants who reside outside Japan can pay and submit their application documents before the online application opens, but you must complete your online application during the online application period.

<Note on Submitted Application Documents and Screening Fee Refund>

As a rule, application documents and screening fees will not be returned. A full screening fee will be refunded if you fall into one of the categories below.

- 1) You paid a screening fee but failed to submit the required application documents.
- 2) You paid a screening fee but submitted the application documents after the deadline.
- 3) You paid a screening fee and submitted the application documents, but your application was rejected before screening due to the following reasons.
 - Application materials submitted were not completed enough to meet the application requirements.
 - You do not meet all the eligibility criteria.

If you fall into one of the categories above, please contact the Graduate Admissions Office, Center for Science and Engineering at Waseda University (Tel: +81-3-5286-3808). If you have made a payment by wire transfer from the bank outside of Japan, all handling fees to be charged for refund to that bank must be paid by the applicant.

7. Screening

Document Screening

* Interviews may be conducted depending on your prospective supervisor or department via phone or email (for residents in/outside Japan) or **in person (only for residents in Japan)**.

8. Announcement of Admission Results

- 1) Date

Period of Enrollment	Announce date
September 2021 enrollment:	May 28, 2021
April 2022 enrollment	December 17(Fri.), 2021

- 2) Method

Admission results will be sent **by email** to the address registered via online application.

- * **We do not answer to any inquiries regarding the admission results.**
- * **All information selected through the online application, such as enrollment period, department, research guidance, etc. is fixed at the time of application. No changes will be allowed under any circumstances after the application.**

9. Entrance Procedures

The entrance procedures are completed with the payment of the entrance procedure fees (admission fee, school expenses, and other fees) and submission of the enrollment documents within the following periods. Confirm the details with the documents enclosed with the admission results which will be posted to you later. **Contact the Graduate Admissions Office, Center for Science and Engineering if there is a change in your address after application**, because the documents will be sent to the address registered through the online application, using postal mail.

Period of Enrollment	Procedures	Period for Procedures
September 2021	Delivery of Enrollment Documents	Sent out in July 2021
	Submission of Enrollment Documents	By August 18 (Wed.), 2021
April 2022	Delivery of Enrollment Documents	Send out on December 17(Fri.), 2021
	Submission of Enrollment Documents	By March 2 (Wed.), 2022

<Waiver of Admission Fee (Registration Fee) (Only for Master's / Doctoral Degree Program)>

If you are currently enrolled in, graduated from, completed, or withdrew from an undergraduate, graduate, or specialized program of Waseda University, you are not required to pay the admission fee (registration fee). For more information, please refer to the Guide to Entrance Procedures sent to successful applicants.

10. Refund of School Expenses

As a rule, we do not return submitted documents or refund school expenses and fees (the admission fee and school expenses for the first semester). However, if you do not enter Waseda University due to unavoidable circumstances or fail to meet the entrance qualifications prior to enrollment, we may refund only the school expenses for the first semester (but not the admission fee). For more information about the procedure for receiving such refund, refer to the guide to entrance procedures mailed to successful applicants.

11. To International Students with a foreign citizenship (Acquisition of Status of Residence "Student")

International students who are admitted to Waseda University can apply for a status of residence "Student". Those with the status of residence "Student" are eligible to apply for tuition reduction/exemptions and scholarships for international students. Those with a status of residence other than "Student" are eligible to enter Waseda University but please be aware that you cannot use various services and systems intended for international students as stated above.

Please take note that students are not eligible to enroll in the university with a "Temporary Visitor" visa status. Carefully read (1)-(6) below and take the necessary measures to extend your period of stay, change your status of residence, request for application for COE by proxy, etc. In order to go through procedures concerning status of residence, you will need a "certificate of admission" issued by Waseda University. The office of the undergraduate/graduate school you are scheduled to join will issue the "certificate of admission" after you have made your second deposit.

1) If you have a status of residence "Student"

If you currently have a status of residence "Student", please process the "application for extension of period of stay" as needed basis. You can apply for an extension of period of stay up to three months before your status of residence expires. For details on procedures of applying for extension of period of stay, please refer to the following website.

<http://www.cie-waseda.jp/visastatus/en/prospective/studentstatus.html>

2) If you have a status of residence “Temporary Visitor”

If you currently have a status of residence “Temporary Visitor,” as a general rule, you will need to temporarily leave Japan and apply for status of residence “Student.” For details of how to apply for a status of resident “Student,” please refer to 4) below if you do not have a status of residence.

3) If your status of residence is other than “Student” or “Temporary Visitor”

If you currently have a status of residence such as “Long Term Resident,” “Dependent,” etc., there is no need for you to undertake any procedures. However, if you wish to change your status of residence to “Student,” you will need to apply for a change of status of residence. For details on procedures of applying for a change of status of residence, please refer to the following website.

<http://www.cie-waseda.jp/visastatus/en/prospective/currentresidence.html>

- * In order to apply for an extension or change your visa status, you will need an application form with an official stamp of Waseda University. Before you apply for the extension or changing your visa status at the Immigration Services Bureau, please contact us and make an appointment and visit the Graduate Admissions Office, Center for Science and Engineering (located on the 1st floor, building No.51, Nishiwaseda Campus. We will issue your Certificate of Admission and the application form for you.

Please check the below website for details: <http://www.cie-waseda.jp/visastatus/en/index.html>

4) If you do not have a status of residence

In order to apply for a status of residence, you will first need to obtain a Certificate of Eligibility (COE) from the Immigration Services Bureau of the Ministry of Justice of Japan, located in Japan. Limited to students with foreign citizenship and living outside Japan who have completed enrollment procedures, Waseda University will apply for your COE and submit necessary documents to the Immigration Services Bureau on behalf of the student. After the COE is issued, Waseda University will send it to the student by mail along with the Certificate of Admission (COA). Upon receiving the COE, you will need to take the COE, COA, and your passport to the Embassy of Japan or the Consulate in your country to apply for a “Student” visa. The COE expires in 3 months after the date of issue, so as soon as you receive your COE, please apply for your visa immediately and make sure that you will be able to enter Japan.

- * Waseda University will only process your application by proxy after you have completed your entrance procedures. If you wish to have Waseda University apply for your COE, please complete your payment as soon as possible.

5) Acquisition/Change (applying on your own) of status of residence (Visa waiver and Temporary Visitor visa holders)

If you enter Japan as a visa waiver or on a Temporary Visitor visa (within 90 days of stay in Japan, and no activities involving the receipt of money such as sightseeing, making business contact, visiting relatives, etc.), in principle, you will not be allowed to change your visa status while staying in Japan. However, if it is difficult for you to return to your home country before the

start of the new semester due to the entrance exam held at the end of the academic year (end of February/March), you can go to the Immigration Services Bureau by yourself, apply for a COE, get authorization, and go through procedures of changing your status of residence upon issuance of COE. However, please note that this procedure is an exception, and you may not be allowed to acquire a status of residence. In such a case, you will need to temporarily leave Japan, submit your COE to the Embassy of Japan or the Consulate in your country and receive a “Student” visa, and return to Japan. The Immigration Services Bureau is solely responsible for decisions regarding the Status of residence. Waseda University is not responsible for the assessment of duration and outcome.

6) Other important points

- * The Graduate Admissions Office, Center for Science and Engineering acts on your behalf to apply for a “Student” status of residence only. If you wish to apply for other types of status of residence, you will need to make an application by yourself at the Immigration Services Bureau.
- * The Immigration Services Bureau may ask you to submit additional documents if required.
- * If you decide not to enter Waseda University, please write a statement that explains your reason (free format) and send it to the Graduate Admissions Office, Center for Science and Engineering immediately along with your COE. Also, if you are accepted by another university in Japan, please make sure that you do not apply for a COE at more than one university. If there are multiple applications, the COE cannot be issued.
- * If you have multiple citizenships that include a Japanese citizenship, you are not eligible to apply for COE.
- * The Immigration Services Bureau is solely responsible for decisions regarding status of residence. If issuance is delayed or application is not approved, Waseda University cannot be held responsible for the cancellation fee of your air ticket and other inconveniences. Please be careful when you book your flight.
- * For application procedures concerning “Student” status of residence, contact Center for International Education, Waseda University (e-mail : cie-zairyu@list.waseda.jp).
- * Immigration Services Bureau has become more and more strict to the students who present poor academic performance these days. Some students were strictly requested to return to his/her country and were not allowed to continue study in Japan. Hence, you should carefully build your study plan.

12. Admission Fee, School Expenses, and Other Fees

1) Master's / Doctoral Degree Program

Confirm the following URL.

https://www.waseda.jp/fsci/EN/admissions_gs/#anc_6

2) Master's/Doctoral Non-degree (Research Student) Program

- * The following school expenses and other fees are for students taking courses in 2021.
- * The fees for 2022 are subject to change.
- * The research guidance fee and seminar fee are for one semester.
- * The tuition fee is per credit (of seminars and lectures).
- * Master's research students without receiving research guidance and attending seminars do not need to pay the seminar fee.
- * Research students must pay the following school expenses and other fees for the second semester at the end of the first semester or the beginning of the second semester.
If they do not pay the fees by the designated period, their research student status will be withdrawn at the end of the first semester.
- * Confirm the seminar fees for the Department of Integrative Bioscience and Biomedical Engineering and the Department of Nanoscience and Nanoengineering in the Master's Program and Master's Research Student Program through the following URL.

https://www.waseda.jp/fsci/EN/admissions_gs/#anc_6

Graduate School	Department	Research Students (Master's Program Equivalent)			Research Students (Doctoral Program Equivalent)		
		Research Guidance Fee per Semester	Tuition Fee per Credit	Seminar Fee per Semester	Research Guidance Fee per Semester	Tuition Fee per Credit	Seminar Fee per Semester
Fundamental Science and Engineering	Pure and Applied Mathematics	290,500	58,100	35,000	226,750	-	35,000
	Applied Mechanics	-	-	-			48,000
	Electronic and Physical Systems	290,500	58,100	48,000			48,000
	Intermedia Studies			48,000			48,000
	Computer Science and Communications Engineering			48,000			48,000
	Department of Materials Science	-	-	-			35,000
Creative Science and Engineering	Architecture	290,500	58,100	48,000	226,750	-	48,000
	Modern Mechanical Engineering			47,000			47,000
	Industrial and Management Systems Engineering	-	-	-			47,000
	Civil and Environmental Engineering	290,500	58,100	45,000			45,000
	Earth Sciences, Resources and Environmental Engineering			48,000			48,000
	Business Design & Management	-	-	-			60,000
Advanced Science and Engineering	Pure and Applied Physics	317,750	63,600	39,750	226,750	-	47,250
	Chemistry and Biochemistry			44,750			52,250
	Applied Chemistry			44,750			52,250

	Life Science and Medical Bioscience			54,750			52,250
	Electrical Engineering and Bioscience			44,750			52,250
	Integrative Bioscience and Biomedical Engineering			44,750 or 20,000	Please check the seminar fee amount on a different chart (refer to page 25)		52,250
	Nanoscience and Nanoengineering			39,750 or 44,750			52,250
	Cooperative Major in Advanced Biomedical Sciences					-	-
	Cooperative Major in Advanced Health Science					-	-
	Cooperative Major in Nuclear Energy	-	-	-	226,750		47,250

(Unit: JPY)

13. Scholarship

The university has the following 3 categories of scholarship for international students with "Student" (留学/ Ryugaku) visa.

- (1) Internal scholarships: This is Waseda University's own scholarship system. Apply to the undergraduate school / postgraduate school in which you are enrolled.
- (2) External scholarships / university recommendations (involving internal selection): Apply to the undergraduate school / postgraduate school in which you are enrolled.
- (3) External scholarships / open recruitment (free application): Apply directly to the scholarship foundation.

There are no scholarships available which you can apply for "before" your admission. If you wish to apply for our scholarships which you can apply for "after" your enrollment, please check out the details from the following URL. If you have questions about scholarship, please contact the office of scholarship through the below website.

<https://www.waseda.jp/inst/cie/en/life/aid>

* The details of scholarships may change.

* Selections will be made in all the scholarship's application.

* Many of the external scholarships require a high level of Japanese language ability.

< Japanese Government (Monbukagakusho: MEXT) Scholarship by University Recommendation >

Application can be made only for September admission every year.

If you meet all the following criteria, you will be screened as a **candidate** for the MEXT scholarship by university recommendation program, first at the Faculty of Science and Engineering, Waseda University. Even if you meet all the following criteria, you may not be selected as a candidate because the latest scholarship criteria will not be released by MEXT (Ministry of Education, Culture, Sports, Science and Technology) until the end of December 2020 and the criteria may change. Furthermore, even if will be selected as a candidate for the MEXT scholarship at Waseda University it does not mean that you will receive the scholarship because the **final decision** will be made by MEXT.

- 1) Those who are foreign nationals and **reside outside Japan**
- 2) Those who have obtained grades of “3.07” points or more per 4.00 points (GPA) in the last two years
- 3) Those who are applying for the English-based Master’s / Doctoral Degree Program entering in **September 2021**
- 4) Those who have completed all the application procedures (payment of the screening fee, registration of the online application, and submission of the application documents (**final arrival date**) by **January 12 (Tue.), 2021**
- 5) We will announce the results of AO admission by the end of March including the information whether you are selected as a candidate or not. If you are not selected as a student of the scholarship, only admission results will be informed by email on the day of the announcement.

* Confirm the details about the scholarship program for **September 2020 entrance** with the following list. The details for **September 2021 entrance** are subject to change.

Number of Candidates	Admission Fee, School Expenses and Miscellaneous Fees	Scholarship per Month	School Expenses, Scholarship, Etc. Provision Period	Screening Fee	Round-trip Airfare
A Few	Provided	Master’s Program: 144,000 JPY Doctoral Program: 145,000 JPY	Master’s Program: 2 Years Doctoral Program: 3 Years	Refunded	Provided

* If you are selected as a student of MEXT scholarship by university recommendation program, scholarship results will be announced by the same method and on the same date as admission results.

14. Note on Entrance Examination

<Dishonest Acts>

Waseda University has provided the following guidelines so that all examinations can be properly administered and all examinees have an opportunity to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

- 1) You may be deemed to have committed a dishonest act if Waseda University determines that you have falsified, fabricated, or plagiarized the document(s), statement(s), or information submitted for your application.
 - 2) In addition, the following responses may be taken if a dishonest act is identified.
 - The applicant may not be allowed to continue taking the examination or allowed to take any other entrance examination given by Waseda University during the year. (Screening fees will not be returned.)
 - The results of all entrance examinations taken by the applicant at Waseda University during the year may become invalid.
- * In these Admissions Guidelines, any devices with communication function such as a cellphone, smartphone, tablet, PHS, or smartwatch are collectively called "cellphone".

<Disclaimer>

In cases of unforeseen circumstances that are beyond human control, such as a natural disaster (e.g., typhoons, earthquakes, flooding, tsunamis) and/or accident, such as fire, power failure, and so on, measures including delaying the start of the exam or postponing the exam, etc. may be taken. However, in such an event, we will bear no responsibility for any resulting inconvenience, expense, or other personal loss that the examinee may incur.

15. Contact

Graduate Admissions Office, Center for Science and Engineering, Waseda University

Address: First Floor, Building No.51, Nishiwaseda Campus

3-4-1 Okubo, Shinjuku-ku, Tokyo 169-8555

Japan

Tel: +81-3-5286-3808

Email: graduate@sci.waseda.ac.jp

Website: https://www.waseda.jp/fsci/EN/admissions_gs/