

Program in Biological System Sciences

Graduate School of Comprehensive Scientific Research

Prefectural University of Hiroshima (PUH)

(Master's Program , Doctoral Program)

Student Application Requirements and Procedures

2022 Academic Year
Fall Admission

Master's Program

General Selection

Special Selection for Working Adults

Special Selection for Students from Partner Universities

Doctoral Program

General Selection

March 2022

Prefectural University of Hiroshima

Contents (Program in Biological System Sciences)

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○ Download the forms for application documents on the official website of PUH.

Internet Application Website Menu > **Download Application Documents**

<http://www.pu-hiroshima.ac.jp/site/graduate-selection/csr-documents.html>

2022 Academic Year Student Admission Schedule

Admission category	Application period	Date of selection	Announcement date of successful applicants	Admission procedure period
Fall admission	2022 June 1 (Wed.) to June 8 (Wed.)	June 16 (Thu.)	June 27 (Mon.)	June 28 (Tue.) to July 12 (Tue.)

**Program in Biological System Sciences (Master's Program), Graduate School of
Comprehensive Scientific Research, Prefectural University of Hiroshima (PUH)
2022 Academic Year Fall Admission
Student Application Requirements and Procedures**

1. Number of Persons to be Accepted

	Number of Persons to be Accepted		
Master's Program	General Selection	Special Selection for Working Adults	Special Selection for Students from Partner Universities
	A few applicants	A few applicants	A few applicants

Note: The date for fall admission is September 24, 2022.

2. Application Requirements

(1) General Selection

Applicants must meet at least one of the following items, or expect to meet the requirements no later than September 30, 2022.

Note that the provisions of "I" shall be applicable as of October 1, 2022.

- A. Have graduated from a university as stipulated in Article 83 of the School Education Act (hereinafter referred to as "University").
- B. Have been awarded a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education, pursuant to the provisions of Article 104, Paragraph 4 of the School Education Act.
- C. Have completed 16 years of education from elementary school to an institute of higher learning such as a university in a country other than Japan.
- D. Have completed 16 years of education in Japan through correspondence courses offered by schools in countries other than Japan.
- E. Have completed a course of study at an educational institution in Japan that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology as having university courses in a foreign country by the school education system of said foreign country (limited to those who have completed a 16-year course in the school education system of said foreign country).
- F. Have completed a specialized course at a vocational school (limited to a period of study of 4 years or more, and other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology, after the date specified by the Minister of Education, Culture, Sports, Science and Technology.
Note: Have completed a specialized course at a vocational school and been granted an "advanced diploma".
- G. Have been designated by the Minister of Education, Culture, Sports, Science and Technology (under the Public Notice No.5 of the Ministry of Education of 1953).
- H. Have entered graduate school pursuant to the provisions of Article 102, Paragraph 2 of the School Education Act, and have been recognized by this graduate school as having academic abilities suitable for receiving education at this graduate school.
- I. Have been recognized, through screening by this graduate school, as having academic ability equal to or higher than those who have graduated from university, and have reached the age of 22.

(2) Special Selection for Working Adults

Have the same application requirements as for general selection described in (1) above, and be employed by a government or municipal office, company, or organization (regardless of the number of years of service), or have at least two years of work experience as of October 1, 2022 (including aggregate experience).

(3) Special Selection for Students from Partner Universities

Have the same application requirements as for general selection in (1) above, and do not have Japanese nationality or permanent residence status in Japan.

3. Screening

Applicants who meet the application requirements indicated in 2. (1) “H” or “I” above are required to complete screening in advance, and therefore must contact the Administrative Affairs Department, Shobara Campus, Prefectural University of Hiroshima (hereinafter referred to as the "Administrative Affairs Department") no later than Friday May 13, 2022 to complete the following procedures.

(1) Submission Period

Must reach us between May 16 (Mon.) and May 20 (Fri.), 2022

Note 1: Please submit the screening application form and other documents to the Administrative Affairs Department.

Note 2: Submissions must arrive no later than the last day of the submission period. Please write "Screening Application Form" in red on the envelope, and be sure to send it by "simple registered express mail".

(2) Application Documents

- A. Screening application form (using the prescribed format)
- B. Curriculum Vitae (using the prescribed format)
- C. Certificate of graduation (or expected graduation) from your university, or equivalent
- D. Academic transcript from your university, or equivalent
- E. Academic history, certificate of work experience (such as notifications of passing various exams, documents certifying qualifications, dissertations, reports, etc.)
- F. Stamped, self-addressed envelope (This envelope will be used to send notification of your screening results, so please write your address clearly on a standard size envelope (No. 3 long envelope, 12 cm x 23.5 cm) and affix a stamp or stamps for 674 yen (for simple registered express mail).)
- G. Other documents (Check with the Administrative Affairs Department for more information.)

(3) Submission Destination

Please submit these documents to the Administrative Affairs Department.

(4) Notification of Screening Results

You will be promptly notified of the results of your screening by mail. If you do not receive a notification by the first day of the application period, please inquire with the Administrative Affairs Department.

4. Schedule

Application period	June 1 (Wed.) to June 8 (Wed.), 2022
Examination slips issued	Examination slips can be printed starting at noon on June 14 (Tue.), 2022.
Examination day	June 16 (Thu.), 2022
Announcement of successful applicants	Noon on June 27 (Mon.), 2022
Admission procedure period	June 28 (Tue.) to July 12 (Tue.), 2022

5. Selection Procedures

(1) Selection Procedure

The selection of applicants will be based on an overall evaluation of exam score (oral exam) and the submitted application documents.

However, for the 2022 Fall Admission, examinations will be conducted online to prevent the spread of the COVID-19. Applicants will connect with the university from home via videoconferencing systems (such as Zoom).

Note that as of the day when the application period starts (June 1, 2022), if the alert category as stipulated in the Prefectural University of Hiroshima Activity Standards for Preventing the Spread of Coronavirus Infection is either A or B, the spread of COVID-19 infection is not increasing, and the risk of infection has dropped significantly, examinations will instead be conducted in person.

(2) Corresponding Weight of Items

Admission category	Corresponding weight of items
General selection	Oral exam - 60%, research plan - 20%, departmental academic transcript, or equivalent - 20%
Special selection for working adults	Oral exam - 70%, research plan - 30%
Special selection for students from partner universities	Oral exam - 70%, research plan - 30%

(3) Date of Selection

June 16 (Thu.), 2022

(4) Exam Topics and Allocation of Time

Exam topic	Important notes
Oral exam	The oral exam will include an <u>approximately 10-minute</u> presentation of the content of Part 1 and Part 2 of your research plan. Please use Power Point when presenting your research plan.

Note 1: Allocation of time when conducted online

The exam will start at 9:00 a.m.

The exam will be conducted for each individual applicant in order. More detailed information will be provided when examination slips are issued.

Note 2: Allocation of time when conducted in person

All applicants must be in the exam room by 9:15 a.m., when instructions will be given.

The exam will be conducted for each individual applicant in order starting at 9:30 a.m.

(5) Important Information Regarding the Exam

A. Be sure to bring your examination slip on the day of the exam.

B. If the exam is conducted online, a test of the examinee's Internet environment and videoconferencing connection will be conducted within one week after the application is confirmed. During this connection test, the examinee will receive details regarding the connection method to be used on the day of the exam. If you need to borrow equipment such as a notebook PC or require assistance with your Internet environment, please contact the Administrative Affairs Department by e-mail.

Contact information: Academic Affairs Section, Administrative Affairs Department, Shobara Campus:
pusnyusi@pu-hiroshima.ac.jp

C. If the exam is conducted online and an examinee cannot be contacted by the time their individual exam starts, that examinee will be unable to take the exam. (Exceptions shall be made in the event of a disaster or other web connection failure that is not the fault of the examinee.)

D. If the exam is conducted in person, any examinee who arrives at the exam room 30 minutes after the starting time for providing instructions will not be allowed to take the exam.

E. Please be sure to check the PUH website in advance for measures to be taken against the spread of COVID-19.
<https://www.pu-hiroshima.ac.jp/soshiki/32/covid19.html>

6. Application Procedures

Applications will be accepted only via the Internet.

See pages 7 to 10 for details regarding the application process.

① Enter and register the required information.

Enter the applicant's personal information. (Accessible 24/7)

When entering personal information such as name and address, the use of Kanji characters other than JIS Level 1 and Level 2 could result in a registration error. Please try using alternative characters. You can use the correct Kanji characters during the admission procedures.

Before paying the student selection fee	Please repeat the application registration process again from the beginning, and use your new registration number to pay the student selection fee.
After paying the student selection fee	<ul style="list-style-type: none"> - If you want to make changes to your Application category or Program, please repeat the application registration process again from the beginning and pay the student selection fee, and then print out the application documents. (The student selection fee that was paid previously will be refunded at a later date. If changes are made directly to your application documents, the application might not be accepted.) - If you want to make changes other than those described above, please print out the application documents, use double-lines to strike out the information to be changed, and add the changes in red ink. (A personal seal is not required to make the changes.)

② Pay the student selection fee.

Use an ATM (Pay-easy), online banking, or a credit card to pay the student selection fee of 30,000 yen.



③ Print and submit the documents by mail.

Print out the application documents (A4 size paper, in black and white ink), double-check the content, and then mail them by simple registered express mail.



* If you are applying from outside Japan, be sure to use EMS or a similar method that will allow you to track the delivery.

(1) Application Period

Internet application registration and payment of student selection fee	9:00 a.m. June 1 (Wed.) to 5:00 p.m. June 8 (Wed.), 2022
Submission period of application documents after Internet application registration	June 1 (Wed.) to June 8 (Wed.), 2022 (postmark deadline)

- A. The deadline for payment of the student selection fee is indicated on the screen that is displayed after application registration is complete.
- B. Application documents can be accepted by mail only.
- C. Application documents that have been submitted by simple registered mail or EMS and that are postmarked no later than the last day of the application period will be accepted even if they arrive after the application period ends.
- D. We will not respond to inquiries regarding whether application documents have been received. To check the delivery status, please use a postal tracking service or contact the post office you used when sending the documents.
 We will not provide notification that application forms/documents have been received. If your application documents are incomplete, we will contact you by the phone number or email address that you have provided.

(2) Application documents required for submission

○: Required, △: Only if applicable, —: Not required

Application documents	Description	Selection category		
		General selection	Special selection for working adults	Special selection for students from partner universities
Entrance application form	<p>You can print this out after registering your application information on the Internet and paying the student selection fee.</p> <p>On the "My Page" screen of the Internet application website, select "Check the application status" [出願状況の確認] and then "Display the application documents (PDF)" [出願書類(PDF)の表示]. Print the application document out on A4, single-side paper for submission.</p>	○	○	○
Curriculum vitae	<p>① Download the form on the PUH website at the URL shown below. ② You can submit the completed form by uploading via the PUH website upon registration of Internet application.</p> <p>Internet Application Website Menu > Download Application Documents</p> <p>http://www.pu-hiroshima.ac.jp/site/graduate-selection/csr-documents.html</p>	—	○	○
Graduation certificate or expected graduation certificate	<p>Submit a document prepared by the president or dean of your school. Attach a Japanese translation if the document is in any language other than Japanese.</p> <p>* Consult the PUH Administrative Affairs Department beforehand if you cannot submit an original copy of the document. * Persons who have graduated from an institute of higher learning in China must authenticate their graduation certificates at the China Higher Education Information and Student Information (中国高等教育学生信息网) website (http://www.chsi.com.cn/xlcx/), and submit a printout of the verification screen (Online Verification Report of Higher Education Qualification Certificate [教育部学历证书电子注册备案表]).</p>	○	○	○
Copy of diploma, etc.	<u>Applicants who meet the requirements in 2. Application Requirements (1.2) above (including special selection for working adults and special selection for students from partner universities) must submit a copy of their diploma or a certificate of graduation (or expected graduation) prepared by the president or dean of their junior college or technical college.</u>	△	△	△
Prefectural University of Hiroshima Graduate school screening approval form	This document is required only if you went through the screening process and were approved.	△	△	△
Research plan	<p>① Download the form on the PUH website at the URL shown below. ② Refer to the Academic Advisors and Research Fields by major of the separate volume to select the desired research field in your program. ③ You can submit the completed form by uploading via the PUH website upon registration of Internet application.</p> <p>Internet Application Website Menu > Download Application Documents</p> <p>http://www.pu-hiroshima.ac.jp/site/graduate-selection/csr-documents.html</p>	○	○	○
Official copy of resident card (Not a Photocopy)	<p>If you live in Japan, please submit an official copy of your Resident Card (without your personal ID number "My Number").</p> <p>If you do not have residence status, submit a photocopy of the page of your passport showing your name, date of birth, sex, and nationality, and of the page showing your visa.</p>	—	—	○
Long-term registration application form/ Long-term registration plan/ Work certificate	If you wish to use the long-term registration system, refer to 16. Long-term Registration System (Page 13) and submit the required documents.	△	△	—

* If any of the application documents are in a language other than Japanese, attach a Japanese translation.

7. Submission Destination

Administrative Affairs Department, Shobara Campus, Prefectural University of Hiroshima
5562 Nanatsuka-cho, Shobara City, Hiroshima 727-0023 Japan
Email: pusnyusi@pu-hiroshima.ac.jp

8. Important Information Regarding the Application Procedures

- (1) If you fill in the application documents by hand, use a black ink pen or ballpoint pen.
- (2) Application documents cannot be accepted if they are incomplete, so please double-check them carefully.
- (3) Changes cannot be made to application documents that have been submitted. However, please contact the Administrative Affairs Department if there is any change to your name, current address, or emergency contact information written on your entrance application form.
- (4) Admission will be revoked if the application requirements are not met by September 30, 2022.
- (5) Admission might be revoked if any information in the application documents is found to contain falsehoods, even after admission has been approved.
- (6) The application documents and student selection fee cannot be returned once they have been received. However, the student selection fee can be refunded if the application procedures are not completed. In that case, please inquire with the Administrative Affairs Department by September 30 (Fri.), 2022.

9. Prior Consultation with Desired Academic Advisor

Consult in advance by email or letter with your desired advisors prior to application concerning your research field and your future research plan.

Refer to the Academic Advisors and Research Fields by major of the separate volume and fill in your first and second choices for advisor on your entrance application form. Note that some classes will be held in English (held at the same time as foreign students on the English track). Please consult with your academic advisor regarding the details.

10. Prior Consultation for Physically Challenged and Similar Applicants

- (1) Applicants with physical challenges who require additional consideration regarding exams and/or study should contact the Administrative Affairs Department, Shobara Campus no later than Friday, May 13, 2022.
When submitting your application, please prepare an "Application for Additional Consideration during Exams for Physically Challenged Students" and "Consultation Form for Special Consideration Regarding Studies", attach the necessary documents, and submit them by mail to the Administrative Affairs Department, Shobara Campus.
- (2) You can download the forms for the "Application for Additional Consideration during Exams for Physically Challenged Students" and "Consultation Form for Special Consideration Regarding Studies" from the PUH website at the URL shown below.
<http://www.pu-hiroshima.ac.jp/soshiki/32/hairyo.html>

11. Special Measures for Applicants

PUH is implementing special measures (such as exemptions for the student selection fee and reduction of the admission fee) for applicants who are affected by the disasters indicated below. See the PUH website for more information.

Applicants who wish to apply for exemption from the student selection fee and reduction of the admission fee should contact PUH no later than May 13 (Fri.), 2022.

Applicable disasters: Heavy rainfall of July 2018

<http://www.pu-hiroshima.ac.jp/soshiki/32/tokureisochi.html>

インターネット出願の流れ

出願完了までの流れは、次のとおりです。



STEP

1



事前準備

インターネットに接続されたパソコン、プリンターなどを用意してください。(スマートフォン、タブレットは非推奨)
発行まで時間を要する提出書類もあります。
早めに準備し、出願前に必ず手元に用意してください。

※出願書類の詳細は、必ず学生募集要項で確認してください。



※例



STEP

2



インターネット出願サイトにアクセス

インターネット
出願サイト

<https://e-apply.jp/ds/puh/>

または、

大学ホームページ

<https://www.pu-hiroshima.ac.jp>

からアクセス



STEP

3



マイページの登録

画面の手順に従って、必要事項を入力してマイページ登録を行ってください。
なお、マイページの登録がお済みの方は、STEP4に進んでください。



①初めて登録する方は
マイページ登録 から
ログインしてください。



②メールアドレスの登録を行って
仮登録メールを送信 を
クリックしてください。



③ユーザー登録画面から
ログインページへ を
クリックしてください。



④登録したメールアドレスに
初期パスワードと
本登録用URLが届きます。
※@e-apply.jpのドメインからのメール
を受信できるように設定してください。



⑤ログイン画面から
登録したメールアドレスと④で
届いた『初期パスワード』にて
ログイン を
クリックしてください。



⑥初期パスワードの変更を
行ってください。



⑦表示された個人情報を入力して
次へ を
クリックしてください。



⑧個人情報を確認して
この内容で登録する を
クリックしてください。



⑨登録完了となります。
「**マイページへ**」を
クリックしてください。



⑩上記ページが表示されたら
マイページ登録は完了です。

※出願受付中の場合のみ、「**出願手続きを行う**」ボタンをクリックすると出願手続に進めます。
登録期間外の場合は、これより先に進めませんので「**ログアウト**」ボタンをおしてください。

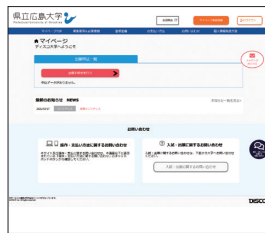
STEP

4



出願内容の登録

画面の手順や留意事項を必ず確認して、画面に従って必要事項を入力してください。



①マイページログイン後の
「**出願手続きを行う**」ボタン
から登録画面へ



②入試選択と留意事項の確認



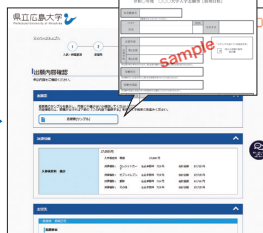
③志望学部等の選択



④顔写真のアップロード
「**写真選択へ**」ボタンをクリックし
写真を選択します。



⑤個人情報(氏名・住所等)の
入力



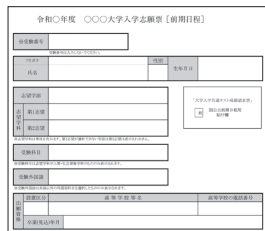
⑥出願内容の確認
「**志願票(サンプル)**」ボタンを
クリックすると志願票が確認できます。



⑦申込登録完了
「**引き続き支払う**」ボタンを
クリックし入学者選抜料のお支払い
画面へ。



⑧入学者選抜料の支払い方法
●コンビニエンスストア
●ページ対応銀行ATM
●ネットバンキング ●クレジットカード



⑨出願に必要な書類PDF
(イメージ)

※入学者選抜料納入後に出力可能となります。

入学者選抜料の支払い方法で「コンビニエンスストア」または「ページ対応銀行ATM」を選択された方は、支払い方法の
選択後に表示されるお支払いに必要な番号を下記メモ欄に控えたうえ、通知された「お支払い期限」内にコンビニエ
ンスストアまたはページ対応銀行ATMにてお支払いください。

セブン-イレブンの場合

払込票番号
番号メモ(13桁)

デイリーヤマザキ、セイコーマートの場合

オンライン決済
番号メモ(11桁)

ローソン、ミニストップ、ファミリーマート、ページ対応銀行ATMの場合

お客様番号
メモ(11桁)

確認番号
メモ(6桁)

収納機関番号
(5桁)

5 8 0 2 1

※収納機関番号は、ページで
お支払いの際に必要となります。

申込登録完了後に確認メールが送信されます。メールを受信制限している場合は、送信元(@e-apply.jp)からのメール受信を
許可してください。 ※確認メールが迷惑フォルダなどに振り分けられる場合がありますので、注意してください。



申込登録完了後は、登録内容の修正・変更ができませんので誤入力のないよう注意してください。ただし、入学者選抜料支払い前であれば正しい
出願内容で再登録することで、実質的な修正が可能です。

※「入学者選抜料の支払い方法」でクレジットカードを選択した場合は、出願登録と同時に支払いが完了しますので注意してください。

#

STEP

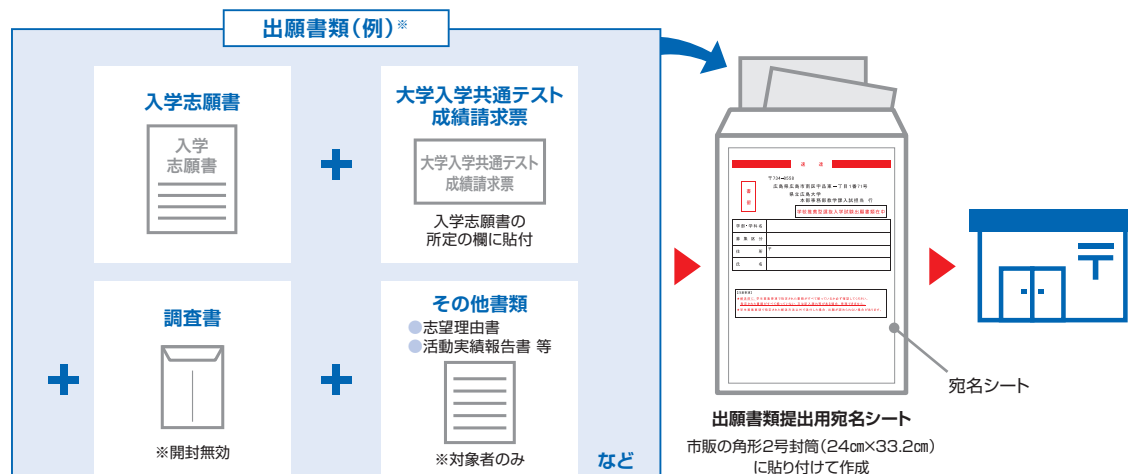
6



出願書類の印刷と郵送

登録だけでは出願は完了しませんので注意してください。

出願登録、入学者選抜料の支払後にダウンロードできる書類を印刷し、その他の提出必要書類と併せて出願期間内に**学生募集要項で指定された郵送方法**で郵送してください。



※提出が必要な出願書類は選抜によって異なります。出願書類は、必ず学生募集要項で確認し、すべて揃えたうえで郵送してください。

送付先

送付先は、宛名シートに自動で印字されます。

■出願書類

詳細は必ず学生募集要項で確認してください。

不備、不足等がある場合、受理しません。

※一度提出された出願書類は、いかなる理由があっても返却しません。

「入学志願書」の印刷方法



- (1) マイページに表示された **志願票(印刷)** のボタンをクリックしてください。
- (2) お支払いが正常に完了すると **志願票(印刷)** のボタンをクリックできるようになり入学志願書の出力ができます。

〈出願完了〉

出願時の
注意点

出願はインターネット出願サイトで登録完了後、入学者選抜料を支払い、出願書類を**郵送して完了**となります。**登録が完了しても本学に書類が届かなければ出願を受理できませんので注意してください。**

インターネット出願は24時間可能ですが、出願登録及び支払い期限は、出願締切日17時までです。(営業時間はコンビニエンスストアやATMなど、施設によって異なります)

なお、書類の郵送にあたり、学生募集要項で必要書類を十分確認し、ゆとりを持って出願してください。提出書類に不備、不足等がある場合、受理しません。

STEP

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受験票の印刷

本学で出願を受付後、**学生募集要項で指定した日時**からインターネット出願システムよりダウンロードできるようになります。

各自でダウンロードして印刷し、試験当日に必ず持参してください。

大学から郵送はしません。

※受験票がダウンロード可能になりましたら、出願時に登録したメールアドレスへ通知します。

【注意事項】必ずA4用紙に片面で印刷にしてください。



12. Announcement of Successful Applicants

(1) Date and Time

Noon on June 27 (Mon.), 2022

(2) Announcement Method

- A. Successful applicants will be sent a letter of acceptance by mail on the date of announcement.
- B. Successful applicants will be listed by examinee number on the PUH website (<https://www.pu-hiroshima.ac.jp/>). However, be sure to check for your acceptance letter.
Successful applicants will not be displayed on bulletin boards at any PUH campuses.
- C. * PUH cannot respond to inquiries made by telephone or other means regarding acceptance.

13. Admission Procedures

Please complete the admission procedure online.

Details of the admission procedure will be mailed to successful applicants together with their letter of acceptance.

(1) Admission Procedure Period

Must reach us between June 28 (Tue.) and June 12 (Tue.), 2022

- * Admission procedure documents can be accepted by mail only. Admission documents that are delivered in person will not be accepted.
- * Admission documents will not be accepted at the Shobara Campus or the Mihara Campus.

(2) Admission Procedure Instructions

- A. Complete the admission procedure registration online (registration of personal information and guarantor information, payment of admission fees, etc.) within the admission procedure period.
- B. You must also pay the required service/handling charges when paying the admission fee. (PUH will not accept payment in cash.)
- C. An admission letter will be mailed to those who have completed the admission procedure.
- D. If an applicant who has applied for admission based on expected graduation or expected completion of a program fails to meet the admission requirements by September 30, 2022, their admission will be revoked.

(3) Admission Fees

Admission fees are as indicated below.

In addition to the admission fee, students can also pay for personal accident insurance for students pursuing education and research, and liability insurance coupled with PAS.

* Admission fees cannot be paid in installments.

* Information regarding payment of tuition will be provided separately after admission.

Enrollee	Admission fee
Those with an address in Hiroshima Prefecture * Refers to those who have had an address in Hiroshima Prefecture continuously for at least one year as of June 1, 2022.	282,000 yen
Those other than the above	394,800 yen

(4) Admission Procedure Office

Academic Affairs Section, Administrative Affairs Department, Prefectural University of Hiroshima

1-1-71 Ujinahigashi, Minami-ku, Hiroshima 734-8558, Japan

Telephone: (082) 251-9540 (weekdays from 9:00 a.m. to 5:00 p.m.)

E-mail: puhnysu@pu-hiroshima.ac.jp

(5) Important Information Regarding Admission Procedures

- A. The admission procedure documents and admission fee cannot be returned once they have been received. However, the admission fee can be refunded if the admission procedures are not completed. In that case, please inquire with the Admission Procedure Office in (4) above by September 30 (Fri.), 2022.
- B. Those who do not complete the admission procedures within the admission procedure period will be assumed to have declined admission.

14. Tuition and Other Fees

(1) Tuition

A. Fee for tuition

Annual tuition is 535,800 yen.

* This is the current tuition.

If the tuition changes while you are a student, the new fee will be applied from after the time the fee is changed.

B. Payment method

In principle, payment should be made by bank transfer. Payment should be made in two installments, with payment for the first half due at the end of May and payment for the second half due at the end of October.

(2) Facilities Fee

The annual facilities fee is 15,600 yen.

* This is the current facilities fee.

If the facilities fee changes while you are a student, the new fee will be applied from after the time the fee is changed.

(3) Other Fees and Expenses

Students are expected to pay other fees and expenses in addition to the above, such as fees for personal accident insurance for students pursuing education and research, and liability insurance coupled with PAS, as well as for textbooks and other materials.

15. Handling of Personal Information

Personal information (Name, Address, Date of Birth, Other Personal Information, etc.) acquired through student selection will be used only for student selection, acceptance letters, admission procedures and surveys/research on student selection (improvement of entrance exams and applicants' desired trend survey/analysis etc.).

**Program in Biological System Sciences (Doctoral Program), Graduate School of
Comprehensive Scientific Research, Prefectural University of Hiroshima (PUH)
2022 Academic Year Fall Admission
Student Application Requirements and Procedures**

1. Number of Persons to be Accepted

	Number of persons to be accepted
Doctoral Program	General selection
	A few applicants

Note: The date for fall admission is September 24, 2022.

2. Application Requirements

Applicants must fulfill at least one of the following items, or expect to meet the requirements no later than September 30, 2022.

Note that the provisions of “F” shall be applicable as of October 1, 2022.

- A. Those with a master's degree or professional degree
- B. Those who have been awarded a master's degree or a degree equivalent to a professional degree in a foreign country
- C. Those who have completed a course of study in Japan through correspondence courses offered by schools in countries other than Japan and have been awarded a master's degree or a degree equivalent to a professional degree
- D. Those who have completed a course of study at an educational institution in Japan that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology as having university courses in a foreign country by the school education system of said foreign country, and have been awarded a master's degree or a degree equivalent to a professional degree
- E. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology (under the Public Notice No.118 of the Ministry of Education of 1989)
- F. Those who have been recognized, through screening by this graduate school, as having academic ability equal to or higher than those who have a master's degree or a professional degree, and have reached the age of 24

3. Screening

Applicants who meet the application requirements indicated in “E” or “F” above are required to complete screening in advance, and therefore must contact the Administrative Affairs Department, Shobara Campus, Prefectural University of Hiroshima no later than Friday May 13, 2022 to complete the following procedures.

(1) Submission Period

Same as for the Master’s Program (Fall Admission Student Application Requirements and Procedures). (See page 2.)

(2) Application Documents

Same as for the Master’s Program (Fall Admission Student Application Requirements and Procedures). (See page 2.)

(3) Submission Destination

Same as for the Master’s Program (Fall Admission Student Application Requirements and Procedures). (See page 2.)

(4) Notification of Screening Results

Same as for the Master’s Program (Fall Admission Student Application Requirements and Procedures). (See page 2.)

4. Schedule

Same as for the Master’s Program (Fall Admission Student Application Requirements and Procedures). (See page 2.)

5. Selection Procedures

(1) Selection Procedure

The selection of applicants will be based on an overall evaluation of exam score (oral exam) and the submitted application documents.

For 2022 Fall Admission (Doctoral Program, 2nd Half), in principle applicants will connect with the university from home via videoconferencing systems (such as Zoom) to conduct oral exams. If you need to borrow equipment such as a PC or require assistance with your Internet environment, please contact the Administrative Affairs Department by e-mail.

Contact information: Academic Affairs Section, Administrative Affairs Department, Shobara Campus: pusnyusi@pu-hiroshima.ac.jp

A test of the examinee's Internet environment and videoconferencing connection will be conducted within one week after the application is confirmed. During this connection test, the examinee will receive more information regarding the connection method to be used on the day of the exam.

(2) Corresponding Weight of Items

Oral exam - 70%, research plan - 30%

(3) Date of selection

June 16 (Thu.), 2022

(4) Exam Time and Topics

A. Exam time: From 10:30 a.m. (The time will vary for each applicant.)

B. Exam topic: Oral exam

Note 1: The oral exam will include an outline of research conducted during the Master's Program (Master's Program) or at a company or other institution, as well as a presentation of your research plan after admission (approximately 20 minutes). You can use the screen sharing function to make a Power Point presentation.

Note 2: The examinee can request to take the oral exam in English.

Note 3: If an examinee cannot be contacted by the time their individual exam starts, that examinee will be unable to take the exam.

(Exceptions shall be made in the event of a disaster or other web connection failure that is not the fault of the examinee.)

Note 4: Be sure to bring your examination slip on the day of the exam.

6. Application Procedures

(1) Application Period

Refer to the details for Fall Admission Student Application Requirements and Procedures for the Master's Program (page 4), complete Internet application registration, pay the student selection fee (30,000 yen), and submit your application.

However, payment of the student selection fee is not required for students who are currently enrolled in a Master's Program or the 1st half of a Doctoral Program at PUH. In that case, enter your current student ID number during the application registration process to confirm whether or not the student selection fee is required.

See page 7 to page 10 in the Fall Admission Student Application Requirements and Procedures for the Master's Program for important information regarding Internet application procedures and the process of Internet application.

(2) Application Documents Required for Submission

Documents required for submission	Description
Entrance application form	<p>You can print this out after registering your application information on the Internet and paying the student selection fee.</p> <p>On the "My Page" screen of the Internet application website, select "Check the application status" [出願状況の確認] and then "Display the application documents (PDF)" [出願書類(PDF)の表示]. Print the application document out on A4, single-side paper for submission.</p>
Curriculum vitae	<p>① Download the form on the PUH website at the URL shown below. ② You can submit the completed form by uploading via the PUH website upon registration of Internet application.</p> <p>Internet Application Website Menu > Download Application Documents http://www.pu-hiroshima.ac.jp/site/graduate-selection/csr-documents.html</p>
Graduation certificate or expected graduation certificate	<p>Submit a document prepared by the president or dean of your university or graduate university. Attach a Japanese translation if the document is in any language other than Japanese.</p> <ul style="list-style-type: none"> * Consult the PUH Administrative Affairs Department beforehand if you cannot submit an original copy of the document. * Persons who have graduated from an institute of higher learning in China must authenticate their graduation certificates at the China Higher Education Information and Student Information (中国高等教育学生信息网) website (http://www.chsi.com.cn/xlcx/), and submit a printout of the verification screen (Online Verification Report of Higher Education Qualification Certificate [教育部学历证书电子注册备案表]).
Master's thesis, etc.	Please submit copies of your Master's thesis and other published dissertations, etc.
Prefectural University of Hiroshima (PUH) Graduate school screening approval form	This document is required only if you went through the screening process and were approved.
Research plan	<p>① Download the form on the PUH website at the URL shown below. ② Refer to the Academic Advisors and Research Fields by major of the separate volume to select the desired research field in your program. ③ You can submit the completed form by uploading via the PUH website upon registration of Internet application.</p> <p>Note: Although in principle this document should be provided in Japanese, it can also be prepared in English.</p> <p>http://www.pu-hiroshima.ac.jp/site/graduate-selection/csr-documents.html Internet Application Website Menu > Download Application Documents</p>
Copy of Student ID	If you are currently enrolled in a Master's Program or the 1st half of a Doctoral Program at PUH Graduate School, submit a copy of your student ID.

7. Submission Destination

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 6.)

8. Important Information Regarding the Application Procedures

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 6.)

9. Prior Consultation with Desired Academic Advisor

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 6.)

10. Prior Consultation for Physically Challenged and Similar Applicants

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 6.)

11. Special Measures for Applicants

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 6.)

12. Announcement of Successful Applicants

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 11.)

13. Admission Procedures

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 11.)

However, payment of the admission fee is not required for students who are currently enrolled in a Master's Program or the 1st half of a Doctoral Program at PUH.

14. Tuition and Other Fees

Same as for the Master's Program (Fall Admission Student Application Requirements and Procedures). (See page 12.)

15. Handling of Personal Information

Personal information (Name, Address, Date of Birth, Other Personal Information, etc.) acquired through student selection will be used only for student selection, acceptance notices, admission procedures and surveys/research on student selection (improvement of entrance exams and applicants' desired trend survey/analysis etc.).

For inquiries about the entrance examination:

◇ Program in Biological System Sciences

Administrative Affairs Department, Shobara Campus,
Prefectural University of Hiroshima

5562 Nanatsuka-cho, Shobara City, Hiroshima 727-0023 Japan

Telephone: 0824-74-1700

Email: pusnyusi@pu-hiroshima.ac.jp